

# NATIONAL HEALTH MISSION, ERNAKULAM



**TENDER NO. DPMSUEkm/120/ABMO/2016**

**TENDER DOCUMENT**

**For supply of Oto Acoustic Emission Screener**

**Issued**

---

---

**District Program Manager  
(NHM)Arogyakeralam**

**Ernakulam District**

The District Programme Manager, National Health Mission (NHM), EKM invites sealed tenders for supply of Oto Acoustic Emission Screener proper tender document from prospective Suppliers.

1. Intending eligible bidders may obtain Bid Document from the Office of the District Programme Management unit, Ernakulam on all working days up to 5.00 pm by paying an amount of Rs. 500/- (Rupees Five hundred Only) as tender cost, either by cash or as DD drawn in the name of the District Health & FW Society, Arogyakeralam, Ekm.
2. The tender documents can also be downloaded from the website of the Arogyakeralam at [www.arogyakeralam.gov.in](http://www.arogyakeralam.gov.in). The bidder shall attach a separate Demand draft of **Rs.500/- (Rupees Five hundred only)** as Cost of tender document from any Nationalized/ Scheduled Bank in favour of the District Health & FW Society, Arogyakeralam, Ekm., payable at Ernakulam along with the tender document, failing which the offer will be rejected.
3. The NHM may or may not amend the terms and conditions of the tender document on the basis of feedback obtained based on the published Tender, with a view to obtain maximum number of competitive bids.
4. The tenders should be prepared and submitted as per the tender formats only prescribed in the tender document (Annexure attached) and should be addressed to :

The District Programme Manager, National Health Mission  
No.9, Anchorage, Palliyil Lane, Kochi- 16

5. The bidder(s) shall have to deposit an amount of **Rs. 3,000/- (Rupees Three Thousand only)** as bid security (EMD) in the form of DD in favour of District Health & FW Society, Arogyakeralam, Ekm., payable at Ernakulam along with the Bid.
6. Minor infirmities in the submission of the documents will be allowed to be rectified so as to ensure qualification of maximum number of competitive offers to the final round.
7. There will not be any individual communication in respect of general notices, amendments etc. The prospective offers are advised to check for updates in our website :[www.arogyakeralam.gov.in](http://www.arogyakeralam.gov.in) on a daily basis. Individual communications will only be issued in exceptional cases, at the discretion of the Tender Inviting Authority. All notices/information will also be disseminated through the Tender Inviting Authority's website and it will be binding on the Bidders. The prospective Bidders are advised to browse the website of the Tender Inviting Authority on a day to day basis till the tender is concluded.

8. Failure to furnish any information required by the tender documents and submission of an offer not substantially responsive to it in every respect shall be at the bidder, risk and may result in the rejection of the bids, without any further notice.
9. Guidelines for preparation of Tender
  - a. The bidder shall bear all costs associated with the preparation and submission of its bid and National Health Mission, Ernakulam, hereinafter referred to as “Tender Inviting Authority”, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
  - b. Language of Bid:- The Bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the Bidder and the Tender Inviting Authority, shall be in English language. Supporting documents and printed literature furnished by the Bidder may be written in another language provided they are accompanied by an authenticated accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the English translation shall govern.
  - c. The tender once submitted will not be altered in any case and should not have any scope of ambiguity, cutting or overwriting. In case of overwriting/cutting if any, it must be authenticated with signature of the bidder.
  - d. The documentary evidence (other than those regarding supply and past performance) submitted along with the Tender shall be produced duly attested by the bidder on every page and serially numbered. Any interlineations, erasures or over writing shall be valid only if they are initiated by the person(s) signing the offer.
  - e. In the event of documentary proof as required being not enclosed, the Tender shall be liable to be rejected. All pages of the bid, except for un-amendable printed literature, shall be signed by the authorized person or persons signing the bid along with the stamp of the bidder.
  - f. A copy of the complete tender document and amendments if any duly signed on every page by the bidder or the authorized representative shall be enclosed as part of the bid as a proof of having read and accepted the terms and conditions of the tender document.
  - g. The tender shall be typewritten or written in indelible ink and shall be signed by the Bidder or person(s) duly authorized to bind the Bidder to the Contract with Tender Inviting Authority. The letter of authorization, to the satisfaction of the Tender Inviting Authority, shall be submitted as by written power – of- attorney accompanying the bid/ resolution of the board of directors etc.
  - h. An offer submitted in vague/ambiguous terms and the like, shall be termed as non-responsive and shall be summarily rejected.
  - i. A prospective Bidder are requiring any clarification of the tender documents may notify the Tender Inviting Authority in writing by email or fax or letter at the Tender Inviting Authority’s mailing address/fax number/post address indicated in this tender document.

- j. The Tender Inviting Authority will respond to any request for clarification of the tender Documents which it receives before 5 days prior to the deadline for submission of bids.
  - k. Clarifications to specific requests shall be responded through e-mail and general clarifications affecting all the bidders shall be published in the official website of the Tender Inviting Authority. However it shall be the duty of the prospective bidder to ensure that the clarifications sought for has been properly received in time by the Tender Inviting Authority.
10. Should follow the two bid system. Technical bid and financial bid should submit separately  
The two bid system, which is followed, has been designed to eliminate those equipment which do not match the technical specifications, or not having the proven technology and to eliminate firms that do not have the financial or technical capability to supply, install and maintain the equipment. i.e., to provide after sales support for a period of minimum 5 years from the date of installation and to ensure 98/95% uptime in performance/operation of the equipment.
11. The rates quoted should include all taxes, surcharge, Packing and forwarding etc.
12. The work should be taken up and completed and items should be handed over to the the DEIC Unit GH Ernakulam as per the specifications and general conditions given in the supply Order in time.
13. EMD is also liable to be forfeited if the manufacturer or supplier is not prepared to provide the items after awarding the contract to him.
14. Detailed specifications, warranty details, AMC/CAMC rate in percentage after warranty of the items to be supplied /brochures of the items should be produced along with the tender.
15. Tender is to be accompanied by a preliminary agreement in stamp paper worth Rs.500/-.
16. The successful tenderer will have to execute an agreement and produce security deposit ofRs. 25,000/- by way of demand draft / bank guarantee / pledged savings certificate (in favour of 'District Health & F W Society,, Arogyakeralam, Ernakulam ,for a period of warranty)is remitted as security deposit by the successful tenderer, for which agreement is signed/work awarded.
17. Rates, terms and conditions of contract quoted, once accepted by the DPMSU shall not be altered during the currency of the contract for any reason and shall be valid till the expiry of contract, from the date of award. There shall not be any price increase in the rates quoted during the currency of the contract.
18. The tender should be sent in sealed cover only (Technical& financial bid separately), dulysuperscribed "Tender for Supply of **Oto Acoustic Emission Screener** " & should be addressed to District Programme Manager, Ernakulam.so as to reach the office not later than **2.00 PM on9.3.2016**. The tenders will be opened at **4.00 PM on 9.3.2016** in the presence of these tenderers/or their authorized agents who are present
19. The rate should be quoted in the enclosed Performa.

20. No advance payment will be made and the payment will be made only on Completion of Installation, commissioning, handing over of material, the successful usage and on presentation of bill in triplicate with stock entry and after deducting statutory recoveries.
21. If any dispute arise out of his/her contract, the same shall be referred to the State Mission Director or any other officer nominated by him for the purpose, and his decision shall be final and binding and provision of law relating to arbitration for the time being shall apply to such arbitration
22. Any other information required may be had from the Office of the District Programme Manager, Ernakulam (0484-2354737) on all working days between 10.00 a.m. to 5.00 p.m.

### **Technical Specifications**

#### **Equipment Name: Oto Acoustic Emission Screener**

1. Should be hand held and Portable.
2. TEOAE should be up to 3.5 Khz and DPOAE up to 4 Khz..
- 3 Probe tips shall be assorted type
  - Pre mature neonate-150
  - Infant probe tip-75
  - Child/Adult probe tip-25
4. Should be fully automated and require no interpretation.
5. Should have fixed DP&TE protocols.
6. Should have label printer.
7. Should have wireless data transfer to PC.
8. Should have wireless printing.
9. Should have data management software.
10. Should have memory to store minimum 100 screening results.
11. Battery shall be rechargeable type and supplied with a suitable charger.
12. Should supply thermal paper rolls (10 Nos) and suitable carry case along with the unit.
13. Unit should function with 200-240 Vac,50/60 Hz input power supply.

14. Should have safety certificate from a competent authority CE/FDA(US)/STQC CB Certificate/STQC certificate or valid detailed electrical and functional safety test report from ERTL. Copy of the certificate/test report shall be produced along with the technical bid.
15. Option of combined probe system.
16. Facility to enter patient information.
17. Should have power on self-test and probe calibration functions.
18. Calibration cavities should be provided with the instruments for onsite calibration.
19. Probe tip of a minimum size of 3mm for Pre –matures/Neonates.
20. Should supply the machine with 3 year warranty.(From the date of installation)
21. . If machine is having any Calibration Kit and PM kit or any calibrator , that should included in the warranty period free of cost
22. Should provide the calibration certificate along with the machine and calibration is free of cost in the warranty period.
23. AMC/CAMC for a 5 year period after Warranty period - (AMC/CAMC- (Negotiable)
24. In case of supplier/dealer, should submit the manufacture's authorization letter.

**Dr.HaseenaMuhammed**  
**District Programme Manager**

**NATIONAL HEALTH MISSION (NHM), KERALA**  
**TENDER FORM FOR \**  
**FOR SUPPLY OF OTO ACOUSTIC EMISSION SCREENER**

Technical bid

Sl. No.	Particulars	Remarks
1.	Name, Address, E-Mail ID & Contact No. of Bidder (Land No. & Mobile No.)	
2.	Income Tax Permanent Account Number (PAN) (Attach Proof), and IT Returns of assessment years 2012-13, 2013-1 & 2014-15	
3.	Service Tax Registration Number, if any (attach Proof)	
4.	Experience from the Govt./PSU Companies/Pvt. Firms etc. (Attach copy of the performance certificate), If any	-----Years
5	DD No. Date of Tender Cost	
6.	DD No. Date of EMD	
6		

I hereby agree to provide supply the item as per the terms & conditions mentioned in this tender by the NHM.

Place:

Date:

Signature  
Name & Address of the Agency/  
Contractor /Vehicle owner

**NATIONAL HEALTH MISSION (NHM), KERALA**  
**TENDER FORM FOR \**  
**FOR SUPPLY OF OTO ACOUSTIC EMISSION SCREENER**

**Price bid (Cover - B)**

Category III

Sl. No.	Particulars	Rate	
1	OTO ACOUSTIC EMISSION SCREENER	In Words	
		In Figures	

I hereby agree to provide the vehicles as per the terms & conditions mentioned in this tender by the National Heal Mission, and at the rate quoted above.

Place:

Date:

Name & Address of the Agency/

Signature

Contractor/Vehicle owner



POWER OF ATTORNEY

(On a Stamp Paper of relevant Value)

I/ We .....(name and address of the registered office  
) do hereby constitute, appoint and authorize  
Sri/Smt.....(name and address) who is presently  
employed with us and holding the position of ..... As our attorney, to  
act and sign on my/our behalf to participate in the tender No..... for  
.....

I/We hereby also undertake that I/We will be responsible for all action of Sri/Smt  
..... undertaken by him/her during the tender process and thereafter on award  
of the contract. His/ her signature is attested below.

Dated this the .....day of 2015

For .....

(Name, Designation and Address)

Accepted

.....(Signature)

(Name, Title and Address of the Attorney)

Date:

**AGREEMENT FORMAT**  
**(TO BE TAKEN IN Rs.500 KERALA STAMP PAPER ON AWARDING THE CONTRACT)**

Agreement Number:

This agreement executed on the .....day of .....month .....year between The District Programme Manager, National Health Mission (NHM), EKM or his authorized representative on the one side, here in after as NHM and ..... (name of the contractor/bidder) on the other side, here in after referred as contractor.

WHERE AS the contractor mentioned above is carrying out the services of supply of ..... (type of equipment) and The District Programme Manager, National Health Mission (NHM), EKM desirous of utilizing the services, and where as the contractor has agreed to supply the items , subjected to the terms and conditions mentioned hereunder.

The District Programme Manager, National Health Mission (NHM), EKM will be provided with .....( category in excellent conditions on a full time basis.

The contractor should pay wages to the Driver for the day he attends duty. In the absence non-availability of the vehicle on any day, the contractor is liable to compensate an amount equal to the expenditure met by NHM for the alternate arrangements made. This will also be applicable in case where vehicle with driver is not available at the required time. Insurance, taxes and other statutory requirements, fuels, lubricants, and maintenance of the vehicle in good condition shall be responsibility of the Contractor. In case of any accident, all repairs shall be done by the contractor without any liability to NHM or its employees, with no delay. In case the vehicle cannot be utilized due to maintenance/repairs or non- availability of Driver, a suitable replacement vehicle of the same category with Driver shall be provided without any loss of time. Alternatively, in the non-availability of the vehicle, the contractor is liable to compensate an amount equal to the expenditure incurred by NHM for alternate arrangement or transport. This deduction is also applicable in cases where vehicle with driver is not available at the required time. Trip sheets indicating the kilometre usage and driver hours for the vehicle shall be maintained with counter signature of a nominated officer of NHM. It is agreed that under no circumstances, the driver shall be treated, regarded or considered or deemed to be the employees of the NHM and the contractor alone shall be responsible to their benefits and service conditions and shall indemnify and keep indemnified the employer against any claim that may have to meet towards the employees of the contractor. The Contractor has deposited with NHM an amount of Rs.5,000/- (Rupees Five thousand only) per category of vehicle (as in tender condition), as the security deposit as specified in the clause 38 of the tender for due and faith full performance of the provisions of this agreement. Such security deposit made by the contractor is liable to be forfeited by NHM in the event of the contractor failing duty and faithfully to perform any one or more or any part of any of the said provisions. The payment for the work made by the contractor will be paid to him only after he has remitted the required amount of Security Deposit.

All the other terms and conditions as contained in the tender No.DPMSU EKM/253/ ADMN/2016 issued to the agency will be valid.

For the services provided as mentioned above, NHM shall pay the contractor as per the rates given below:

- a. Monthly rental charges up to 1500km usage of .....(type of vehicle) for Rs.....(Amount in rupees only) per vehicle. Additional km if any will be paid at the rate of Rs.....per km per vehicle calculated on a half yearly basis.
- b. Generally the vehicle will be used in Ernakulam District, but if required it shall be used for duty outside also.

The above arrangements shall be deemed to have come into force with effect from ..... and shall be operated for a period of 12 months, which is renewable depending upon the satisfactory performance, for a further period or for period of I year with the same terms and conditions.

For contractor

This contract of agreement is terminable by the parties by giving one month's notice on either side.

For National Health Mission

Contractor

Witness:-

Witness:-

1.

1.

2.

2.

**GENERAL CONDITIONS**

**OTHER GENERAL CONDITIONS**