



NATIONAL HEALTH MISSION KASARAGOD

TENDER DOCUMENT

FOR

**OPERATING
MOBILE MEDICAL AND SURVEILLANCE UNITS
IN PPP MODE**

(Tender No. DPMSU-KSGD/2632/ABMO/2020, Dated-15/07/20)

NOT TRANSFERABLE

For details

Email: dpmksd@gmail.com

TENDER DOCUMENT FOR OPERATING MOBILE MEDICAL AND SURVEILLANCE UNIT IN PPP MODE

Competitive e-Tenders are invited for Operating Mobile Medical and Surveillance Units 2 No.s (MMSU1, MMSU2) separately for each unit in Kasaragod District on PPP Mode. Interested individuals or agencies have to submit the tender through e-procurement portal www.etenders.kerala.gov.in.

OBJECTIVES

- To ensure assured fixed primary health care services in identified fixed locations at fixed intervals in identified Panchayats.
- To assess and address the health needs of people in quarantine in linkage with the Tele Health helpline services.
- To assist Surveillance of COVID and other communicable diseases including collection of specimens if any.
- To provide quality Primary Health Care services including referral services as per the objectives of 'Aardram Mission'.
- To provide essential health care services for chronic illness such as such as Diabetes Mellitus, Hypertension, Epilepsy, Chronic Respiratory Diseases, Chronic Arthritis, Acid Peptic Disease.
- To contribute to improvements in IMR, MMR and CMR and other health goals in the designated areas and screen and detect communicable diseases like malaria, TB and filaria.
- To provide minimum Laboratory Investigation such as Urine for Alb & Sugar, Pregnancy test, Blood Sugar level estimation, Haemoglobin estimation, Sample collection for detailed investigations at PHCs and sputum collection for Microscopy/NAAT.
- To create awareness regarding communicable and non-communicable diseases and their prevention through IEC activities.
- To reduce Out of Pocket Expenditure of target populations.

SCOPE OF SERVICE

- The successful bidder has to invest and provide Vehicle, Equipments, Drugs, Reagents and consumables etc. The doctors, paramedical staff and other staff shall be appointed by the successful bidder and paid by them
- If there is no possibility of fixing a roster with the help of any of the above official it should be intimated to the tender inviting authority in writing along with the roster made by the agency at the beginning of every month and should get approval from the tender inviting authority.
- Fixed time shall be intimated to all concerned in advance by intimating to the following personal of the respective area.
- Institutions Superintendent/ Medical Officers
- Tribal promoters
- Anganwadi teachers

- Asha workers
- Multipurpose Health Workers (JHI/JPHN) of that area.
- Institutions PRO/ PRO LO
- The duration of camp(s) in a day will be at least for 7 hours (excluding travel time). The number of camps 25 per month.
- One MMSU has to treat at least 100 patients per day, the agency will be required to design and implement measures to provide advance information to the public / potential clients to ensure maximum utilization.
- The MMSU will be fabricated on new/old model vehicles. If the old vehicles are used by the successful bidder for the fabrication, the year of manufacture of the vehicles should be 2015 or later.
- The vehicles will be assigned to the districts and will be permitted to shift from one district to another with the consent of Tender Inviting Authority only.
- Vehicle shall be stationed at a conveniently located place preferably at your premises.
- Essential medicines shall be supplied to the patients / beneficiaries attending the Unit. The registration of patients, supply of medicines, and maintenance of clinic attendance, drug and other relevant registers shall be done. The agency will have to keep essential equipment's in the Mobile Medical Surveillance Unit. The list of drugs and quantity required shall be made available to the Tender Inviting Authority in advance. The required drugs, consumables and reagents will have to be provided by the bidder.
- Communication tools like Mobile phone or wireless sets should be available in the unit to keep track of the MMSU positioning in case of emergencies.
- Mobile Medical Surveillance unit should provide service for at least 25 days in every month and should be placed at the nearest health facilities in the respective functioning areas under the supervision of District Programme Management and Supporting Unit. If the services are provided for less than 25 days in a month, the amount equal to that for the non performing days will be deducted as penalty.
- The bidder shall have to get the vehicles fitted with GPS based location tracking system to enable real time tracking. A link shall be provided to the Tender Inviting Authority and also to other concerned offices to know the real time position of the MMSU on a single screen view.
- The bidder shall be required to set up a local office to coordinate the operation of MMSU and shall appoint a single point of contact.
- Providing insurance cover and other statutory benefits to the MMSU vehicle, staff etc. will be the responsibility of the bidder.

MAN POWER

To deliver the above services, each MMSU will need to be provided with the following qualified/trained manpower.

Sl No	Staff	Qualifications	Job Responsibilities
1	Doctor	MBBS or higher	Providing Preventive, Promotive and Curative Services and overall responsibility for smooth functioning of MMSU Services
2	Staff Nurse	GNM or BSc nursing or higher	Assist the MO in providing Preventive, promotive and Curative Services. Conduct Health Education at every camp site and counselling for needy Recording, Reporting and Documentation
3	Lab Technician	Min SSLC with DMLT	Will perform basic lab tests, will collect blood and other samples to be referred to Laboratories. Ensure issue of results timely with proper coordination among lab, primary care provider and patient. Will maintain all statistics of screening and lab tests, stocks of consumable and test kits.
4	Driver	Min 10th Pass with Heavy Vehicle License, First Aid Certificate and Badge	Will be responsible for MMSU reaching the fixed spots in time, will maintain the vehicle in clean manner and will ensure accident free driving. He will also act as MMSU attendant and help the team in setting clinics.

- The bidder should ensure that, all times, it has sufficient suitably trained staff to ensure that services comply with all the statutory requirements and meet patient needs.
- The bidder should agree that minimum complement of staff mentioned in each MMSU during service delivery.
- The bidder should maintain the record of qualifications of the staff employed for the project and make available for inspection.
- The bidder should ensure his commitment to training and staff development and the maintenance of professional knowledge and competence.

Deliverables:

The following services/deliverables shall be provided by the MMU

- Address medical needs of people under quarantine following Infection control guidelines in linkage with Tele Health Help Line/Tele-medicine link.
- Assist District Surveillance Officer in any special surveillance activities including sample collection
- Curative Services for common illnesses and chronic illness
- First Aid
- Referral Services
- Family Planning Services
- Antenatal and Postnatal Care
- Immunization services
- Counselling on all matters, including HIV/ AIDS
- Implementation of National Health Programs
- Health Education Activities and Environmental Sanitation.
- Minimum routine laboratory investigations.
- Management of Bio Medical Waste (segregation collection and disposal).
- Extensive health related IEC activities and other services.
- Samples for special investigation like sputum examination for AFB, Blood smear for Malaria Parasite & Elisa test to be sent to Designated Microscopic Centre.
- For diagnosis and regular treatment of all chronic illnesses like diabetes mellitus, hypertension, chronic respiratory diseases, epilepsy, chronic arthritis and acid peptic diseases free of cost.
- Inform the local community, regarding the timing and venue of the Mobile Health Clinic.
- Shift any emergency patient to the nearest FRU during their visits to the village and maintain the record with detail address and the cause of emergency in the register and log book of the vehicle.
- Will provide feedback regarding any constraints or to modify the present system to the DMO and DPM
- Will make alternate arrangement if any staffs abstain from their duty or goes on leave without disturbing the program.
- Will report by telephone to the concerned authorities, if there are any emergencies.
- Attend the periodical meetings called by the DMO/DPM
- Ensure that health services provided by them will comply with the standard quality of care and other agreed norms established by Dept of H& FW.
- Shall participate in special activities such as National Immunization Days. In addition, the Service Provider will respond appropriately to epidemics, other emergencies, and carry out other such activities.
- Pay careful attention to the needs of patients and communities and ensure that they are more involved and are satisfied with the health services that are provided.

The sites for the Mobile Medical and Surveillance Units shall be decided based on the following

- Primary health Infrastructure / workforce requires support
- Tribal/ Coastal/ Slum areas
- Old age homes/ Orphanages/ similar setting
- Areas with difficult geographical access
- Areas with high vulnerable population wrt Covid -19 management.
- Fixed sites for a 4-week schedule including time will be published well in advance. Each day the vehicle can have 3-4 destinations.
- Primary Health Care team of the destination shall identify and mobilize the needy persons.
- The Doctor (Minimum MBBS), Staff Nurse, Pharmacist and Lab Technician will provide Primary and selected Secondary Health Care facilities, including dispensing drugs and conducting selected lab tests. 2 days induction training shall be provided for entire team members. On monthly review meeting, half day need to be dedicated for refresher trainings related to National Health Programs/ Aardram.

VEHICLE TYPE

The mobile medical clinics will have to be fabricated on a suitable vehicle which can be legally converted to Mobile Medical Surveillance Unit as per Central/ State Motor vehicle act to accommodate the crew, equipment and space to provide services. The vehicle shall be selected in such a way that services can be provided in tribal areas which are generally hilly regions and where roads are narrow. The successful Bidder shall choose a suitable vehicle Traveller (Force/TATA Winger) Four Wheel drive type.

The Fabrication Design for The Cabin Should Provide Space For The Following

- Should have seats for the crew.
- Examination bed fitted with adjustable examination lamp with adequate provision for maintaining privacy.
- All the diagnostic and investigative equipments shall be mounted/ fixed in a manner that they are well protected from possible shocks / bumps during travel.
- Space to conduct laboratory tests.
- A registration - cum - medicine dispensing window / counter space for storing medicines, cold box (Vaccines)

Monitoring&Evaluation

PHC level - The Medical Officer will monitor the MMSU Services on the day of visit in the PHC area.

District level - The activity needs to be monitored on daily basis by DPM, NHM. Monthly review shall be conducted with the entire team to assess the performance

by District Medical Officer/representative and DPM,NHM at the end of every month.

Annexures

1. List of Essential Drugs at MMSU
2. List of Equipment at MMSU
3. List of Lab Consumables at MMSU
4. Recording and Reporting Formats

Annexure 1: List of Essential Drugs in MMSU

SI NO	Item
1	T Paracetamol 500mg
2	Sy Paracetamol 125/5ml
3	T Chlorphenamine Maleate 25mg
4	4 T Fe
5	T Calcium Carbonate
6	T Folic Acid 500mcg
7	T Ranitidine 150mg
8	T Amlodipine 5mg
9	T Atorvastatin 10 mg
10	T Telmesartan 40mg
11	T Losaratan 25 mg
12	T Aspirin 75mg
13	T Metformin 500mg
14	T Glimipride 1mg
15	T Azithromycin 500mg
16	C Amoxycillin 500mg
17	Sy Amoxycillin
18	T Deriphyllin 300mg
19	T Salbutamol 4mg
20	Sy Salbutamol 2mg/5ml
21	ORS
22	T Zinc Oxide
23	Miconazole Ointment
24	Emergency Kit (HydrocortisoneInj, Adrenaline, Atropine, Ambubag)
25	First Aid Kit (Band-Aid, Betadine, Cotton, Guaze)
26	T Aceclofenac 100mg
27	T Doxycycline 100mg
28	T Phenytoin 100mg
29	Permethrin 5%
30	Betamethasone Propionate
31	Ciprofloxacin Eye drops

Annexure 2: List of Essential Equipments in MMSU

SI NO	Item
1	BP Apparatus
2	Flash Thermometer
3	Stethoscope
4	Pen Torch with battery
5	Documentation Register
6	Weighing Machine
7	Stadiometer
8	PPE Kits
9	Bins for Biomedical waste disposal
10	Foldable Table/ Foldable Chair
11	Scissors

Annexure 3: List of Laboratory Consumables

SI NO	Item
1	Hemoglobinometer
2	Hb Strips
3	UPT Kits
4	Lancets
5	Glucometer
6	Vacutainers
7	Syringe
8	Needles
9	Sputum Cups
10	Falcon Tubes
11	Test Cards- Dengue/ Leptospirosis
12	VTM/ Dacron Swabs (For COVID Surveillance)
13	Gloves/ Masks
14	Sanitizers

Monthly Report

1. Advanced Visit Schedule and Actual Sites Visited daily with time
2. Consolidated Report
3. Summary of profile of clinic attendees (Age, Gender, Indications)

OBLIGATIONS OF THE SUCCESSFUL BIDDER

- It will be the responsibility of the bidder to arrange MMSU vehicles along with all

the listed equipment, human resources to maintain the MMSU operational. All the maintenance cost of equipment as well as that of vehicles will be borne by the bidder.

- The bidder should procure all necessary road and goods permits for the MMSU and maintain the same throughout the period.
- The logbook of movement of the MMSU shall be maintained by the MMSU driver and supervised by the Medical Officer in charge of the MMSU. Logbook shall be made available for verification by any authority nominated by the tender inviting authority.
- Bidder shall communicate the names and addresses of the Team manning a particular MMSU during the currency of the agreement. Any change in the composition of the team must be intimated to the authority nominated by the tender inviting authority. The names of men at work at the MMSU at any point of time must also be displayed prominently on the MMSU.
- The bidder will also comply with confidentiality and privacy laws including patient details.
- All records maintained by the bidder regarding operations of MMSU will be made available to any government authority including audit on demand.
- It should be clearly understood that under no circumstances, the MMSU will be used to advertise the operations of the bidder. It should be clearly mentioned on the outer body of the MMSU that the service is provided by the bidder under an agreement between Tender inviting authority and the bidder.
- Requirements of any Act promulgated by the Central/State Law will have to be met by the bidder.

INCOME TAX DEDUCTION AT SOURCE

Income tax deduction at source shall be made at the prescribed rates from the bidder's bills. The deducted amount will be reflected in the TDS Form, which will be issued at the end of the financial year.

DAMAGES FOR MISHAP/INJURY

The Tender Inviting Authority shall not be responsible for damages of any kind or for any mishap/injury/accident caused to any personnel/property of the bidder while performing duty. All liabilities, legal or monetary, arising in that eventuality shall be borne by the bidder.

DATA PROTECTION, CONFIDENTIALITY AND RECORD KEEPING

All Service Users have a right to privacy and therefore all information and knowledge relating to them and their circumstances must be treated as confidential. The bidder must advise all staff on the importance of maintaining confidentiality and implement procedures which ensure that service user's affairs are only discussed with relevant people and agencies. The bidder shall comply with all legislations, which

otherwise would have been applicable had the services been run directly by the Government agencies.

TIMELINES

The period of contract is up to 31-03-2021 however, the Agreement will be renewable on an annual basis subject to satisfactory performance of the services.

PAYMENT TERMS

The operating expense for the service will be paid against the submission of bills at the end of every month. The details of operation shall be submitted along with the bill. Deductions, if any, shall be made from the amount payable to the bidder. All payments will be made through RTGS transfer.

FINANCIAL PROPOSAL (PRICE BID)

It is estimated that every MMSU vehicle shall travel at least 1200 km/month. Financial proposal (Price bid) shall be submitted only as per the BOQ. The financial proposal (price bid) offered in any other format will not be considered for evaluation.

EVALUATION CRITERIA

The bidder who has offered the lowest rate will be declared successful and contract will be awarded. The rate offered by the bidder who has not accepted the condition of the proposal document will not be considered for evaluation.

TENDER DOCUMENT COST

Bidder shall submit Tender document cost online in the e-tender portal & nonsubmission of Tender Document Cost as mentioned in Section II shall be one of the primary reasons for rejection of the offer in the first round. All Bidders shall pay tender document cost as per the instructions. Bidders are liable to pay tender cost even if any exemption is allowed in the e-tender portal. Public Sector Undertakings and MSMEs registered within the State are exempted from remittance of tender document cost subject to submission of valid documents.

EARNEST MONEY DEPOSIT (EMD)

In order to ensure maximum number of competitive tenders and to avoid indication of the price quoted, a fixed rate of Earnest Money Deposit (EMD) rounded to 1% of the estimated cost of the equipment / services tendered is adopted. Bidder shall submit EMD

online in the e-tender portal & non- submission of sufficient EMD as mentioned in Section III shall be one of the primary reasons for rejection of the offer in the first round. Public Sector Undertakings and MSMEs registered within the State are exempted from remittance of EMD subject to submission of valid documents, provided all the offered products shall be manufactured within the State of Kerala.

None of the bidders other than those specified in this document are exempted from the remittance of EMD, in any case. EMD of unsuccessful Bidders will be discharged/returned as promptly through online transfer. The successful Bidder's EMD will be discharged upon the Bidders signing the contract and furnishing the performance security. No interest will be paid for the EMD submitted. The EMD will be forfeited, if a Bidder.

- Misrepresents facts or submits fabricated / forged / tampered / altered / manipulated documents during verification of tender process.
- Withdraws its bid after the opening of technical bid;
- A successful Bidder, fails to sign the contract after issuance of Letter of Intent fails to furnish performance security after issuance of Letter of Intent.

DEADLINE FOR SUBMISSION OF TENDER

Bidders shall upload all the necessary documents in the e tender portal before the last date & time for online submission and The Tender Inviting Authority shall not be held liable for the delay.

The Tender Inviting Authority may, at its discretion, extend the deadline for submission of Tender by amending the Tender Document, in which case, all rights and obligations of the Tender Inviting Authority and the Bidders previously subjected to the deadline shall thereafter be subjected to the same deadline so extended.

MODIFICATION AND WITHDRAWAL OF BIDS

The Bidder can modify or withdraw bids submitted online before the last date & time for online submission.

PERIOD OF VALIDITY OF TENDER

The tender must remain valid for minimum 180 days (Six months) from the date of opening of price bid. A bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive.

Withdrawal from or non-compliance of agreed terms and conditions after the execution of agreement or issuance of Work Order will lead to invoking of penal provisions and may also lead to black listing/debarring of the successful Bidder.

ACCEPTANCE / REJECTION OF TENDERS

It is also not necessary that the offer of the firm quoting the lowest rates shall be accepted. Usually the lowest offer of the Bidder qualified for the price bid opening shall be accepted,

unless one sided condition unacceptable to the Tender Inviting Authority are provided in such price bid.

At any point of time, the Tender Inviting Authority reserves the right to cancel or modify the supply order even after it is awarded to the successful Bidder, in the event, the firm deviates from the agreed terms and conditions.

NOTICES

The Tender Inviting Authority shall publish the following information on its website or e tender portal at the appropriate time as part of ensuring transparency in the tender process. The tender notices, documents, corrigendum, addendum etc if any. Results of the responsiveness of the technical bids and minor infirmities/ clarifications sought. List of Bidders qualified in the technical bid and reasons for rejection of unqualified Bidders.

Summary of Online price bid opening

Notice, if any, relating to the contract given by one party to the other, shall be sent in writing by email or fax and confirmed by post. The procedure will also provide the sender of the notice, the proof of receipt of the notice by the receiver. The addresses of the parties for exchanging such notices will be the addresses as incorporated in the contract.

The effective date of a notice shall be either the date when delivered to the recipient or the effective date specifically mentioned in the notice, whichever is later.

OTHER TERMS AND CONDITIONS

All the terms and conditions in respect of operation of MMSU mentioned in this document shall be complied with.

Technical Specifications and Standards: - The vehicle & services to be provided by the successful Bidder under this contract shall conform to the parameters mentioned in this document.

The Bidder shall be responsible for payment of any charges due to any statutory authorities such as Income Tax, Sales Tax, Customs Duties etc.

In the event, if it is found that there is some statutory deduction to be made at source, the Tender Inviting Authority will have the authority to do so.

TENDERING SYSTEM

The tenders / bids are to be submitted on-line in two covers in the e-tender portal.

PART-I entitled as TECHNICAL BID. The technical bid shall be submitted in the e tender portal. The technical bid shall contain the complete technical specification, details on competency and financial stability of the Bidder, delivery and after sales conditions.

PART II titled as PRICE BID (BOQ) has to be submitted online only. The BOQ (excel sheet available in e-tender portal) is specific to a tender and is not interchangeable. The BOQ file shall be downloaded from the e-tender portal and quote the prices in the respective fields before uploading it. The Price bids submitted in any other formats will be treated as non-responsive and shall not be considered for tabulation and comparison.

Bidders who wish to participate in the e-tendering will have to procure valid Digital Signature Certificate (DSC) as per Information Technology Act, 2000. Bidders can procure this certificate from any of the Government approved certifying agency i.e. consultancy services. Details can be obtained from the e-tender portal itself.

The Bidder shall enrol and register in the e-tender portal. The Bidder shall issue DSC to only the responsible person who is authorized to submit online bids.

If the bids are not submitted as per the requirement of the above clauses, the Tender Inviting Authority shall assume no responsibility for the offeror's misplacement and consequential rejection.

AMENDMENT OF TENDER DOCUMENTS

At any time prior to the dead line for submission of Tender, the Tender Inviting Authority may, for any reason, modify the tender document by amendment.

The amendments accepted the terms and conditions of the tender document.

The Tender Inviting Authority shall not be responsible for failure to inform and shall be published in e-tender portal, and the Bidder shall submit copy of amendments published if any signed by the Bidder or the authorized representative shall be enclosed as part of the technical bid as proof of having read and prospective Bidders for any notices published related to each tender. Bidders are requested to browse e-tender portal or website of the Tender Inviting Authority for information/general notices/amendments to tender document etc on a day to day basis till the tender is concluded.

CONTENTS OF ONLINE BID SUBMISSION

Bid shall contain the scanned copies of the following documents which every bidder has to upload

- Proof of Experience
- Proof for Tender Fee Exemption
- Proof for EMD Exemption
- General information about the Bidder
- Annual turnover statement for last three years certified by the auditor
- Detailed Project Report of the MMSU - The Bidders should upload a detailed project report about the Mobile Medical & Surveillance Unit, which should include the details of Vehicle providing, Modification Details, Details of Equipment & Medicines providing etc. The Technical Committee will evaluate the Project Report and short-listed technically qualified Bidder(s) for Financial Bid Opening.

OPENING OF TENDER

The technical bid opening is online. The date of technical bid opening is only published in advance. The date of opening of price bid will be decided after evaluation of technical bid/obtaining clarification(s) from those who qualify in the technical bid and shall be informed to the qualified Bidders from time to time.

The on-line opening of the technical bid and the price bid shall be done by the Tender Inviting Authority or his authorized representatives. The prospective Bidders or his/her representative who choose to attend the on-line bid opening can be a part by logging in to the e-tender portal with the registered digital signature. Bidders or his/her representative shall not come to the office of the Tender Inviting Authority for the opening of either technical or price bids.

In the event of the specified date for opening of Tender being declared holiday, the Tender shall be opened at the appointed time and venue on the next working day.

In the event of the tender and claims in the on-line documents are materially missing or of substantial error or unqualified for want of required qualifications, shall stand disqualified and rejected. However, minor infirmities in the submission of documents will be allowed to be rectified so as to ensure qualification of maximum number of competitive offers to the final round.

The Bidder shall be responsible for properly uploading the relevant documents in the format specified in the e-tender portal in the specific location.

EVALUATION OF TENDER

Bid Evaluation Committee:

The commercial terms and documents submitted as part of the technical bids shall be scrutinized by a Bid Evaluation Committee constituted by the Tender Inviting Authority. The Bid Evaluation Committee may also verify the veracity of claims in respect of the experience and reputation of Bidder in the field, the financial solvency etc. The decisions of the Bid Evaluation Committee on whether the tenders are responsive or non-responsive or requiring clarifications will be published.

Technical Committee:

The evaluation of the technical proposal and offer shall be conducted by a Committee called the 'Technical Committee' in which external experts from the Institutions/funding agencies may also be present. The composition of technical committee may vary with the type of the services tendered. The decisions of the technical committee will also be published.

Purchase Committee:

In case of major purchases, the decisions of the Bid evaluation Committee/Technical Committee will be further scrutinized by the Purchase Committee. In such cases, the

decisions of the Purchase Committee will also be published. A Bidder, at any stage of tender process or thereafter, in the event of being found after verification by the Tender Inviting Authority, to indulge in concealment or misrepresentation of facts, in respect of the claims of the offer, shall be debarred/black listed. The Tender Inviting Authority's decisions on the tender submitted shall be based on the decisions taken by the various committees and otherwise as per the clauses as mentioned above.

If the Bidder does not accept the correction of errors proposed by the tender inviting authority, his offer shall be rejected. The Tender Inviting Authority may waive any minor infirmity or non-conformity or irregularity in an offer, which does not constitute a material deviation, provided that the same shall not prejudicially affect the interest of the other Bidders.

CLARIFICATION OF BIDS

During evaluation of bids, the Tender Inviting Authority may, at its discretion, give opportunity to the Bidder(s) for clarification of points raised by the bid evaluation committee on its bids. The request for clarification and the response shall be in writing, either through email or fax or by post.

PRICE BIDS

The Price bids (BOQ) of the short-listed technically qualified Bidder(s) will be opened only after evaluation of Technical Bids. The short-listing of the Bidder(s) will be carried out on the basis of the technical evaluation.

The opening of the price bid shall be done online by the Tender Inviting Authority or his authorized representative and only the Price Bids of those firms qualified in the detailed scrutiny and evaluation of the Technical bid and successful PDI/demonstration, conducted by the Technical Committee/Tender Inviting Authority shall be opened in the second round.

Bidder shall download the available price bid format in e-tender portal, and quote the prices in the respective fields before uploading it. The Price bids submitted in any other formats will be treated as non-responsive and not considered for tabulation and comparison.

Price Offered shall be all inclusive and in Indian Rupees. Price should be quoted for the Operation of Mobile Medical Clinics as per the conditions mentioned in this tender document.

Price variation due to statutory changes including excise/customs duty or GST/service tax will be accepted during the contract period. There shall also be no hidden costs. Bidder shall quote prices in all necessary fields in the available format. The tampered BOQ will not be considered for price bid evaluation.

AWARD OF CONTRACT

Criteria - The contract will be awarded to the lowest evaluated responsive Bidder qualifying to the final round after scrutiny of the technical bids.

NOTIFICATION OF AWARD/LETTER OF INTENT (LOI)

Before expiry of the tender validity period, the Tender Inviting Authority will notify the successful Bidder(s) in writing, by registered / speed post or by fax or by email.

The successful Bidder, upon receipt of the LOI, shall furnish the required performance security and submit an agreement in the prescribed format within ten days, failing which the EMD will be forfeited and the award will be cancelled.

SIGNING OF CONTRACT

The successful tender shall execute an agreement in the format as given Annexure for ensuring satisfactory operation of the project. A service level agreement shall be signed within one month from the date of LOI.

The successful Bidder shall submit bank guarantee in the format as per Annexure a performance security prescribed.

Promptly after notification of award, within 10 days from the date of the letter of intent, the successful Bidder shall submit two copies of the contract (as per agreement) with duplicate copy, both on ` 200/- Kerala state stamp paper purchased in the name of the successful Bidder, duly signed and dated, to the Tender Inviting Authority by registered / speed post or in person.

Assignment - The Successful Bidder shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to perform the contract, except with the Tender Inviting Authority's prior written permission.

Sub Contracts - The Successful Bidder shall not sub contract the execution of the contract. Such action, if done without the knowledge of the Tender Inviting Authority prior to the entering of the contract, shall not relieve the Successful Bidder from any of its liability or obligation under the terms and conditions of the contract.

Modification of contract - If necessary, the Tender Inviting Authority may, by a written order given to the successful Bidder at any time during the currency of the contract, amend the contract by making alterations and modifications within the general scope of contract in any one or more of the following.

PERFORMANCE SECURITY

There will be a performance security deposit amounting to the total value as mentioned in Section III, which shall be submitted by the successful Bidder to the Tender Inviting Authority within 10 days from the date of issuance of 'Letter of Intent'. The contract duly signed and returned to the Tender Inviting Authority shall be accompanied by a demand Draft or Bank Guarantee in the prescribed format.

Upon receipt of such contract and the performance security, the Tender Inviting Authority shall issue the Supply Orders containing the terms and conditions for the execution of the order. Failure of the successful Bidder in providing performance security mentioned in Section III and/or in returning contract copy duly signed in time shall make the Bidder liable for forfeiture of its EMD.

The Performance security shall be denominated in Indian Rupees or in the currency of the contract as detailed below:

It shall be in any one of the forms namely Account Payee Demand Draft or Bank Guarantee issued by a Scheduled bank in India, in the prescribed form as provided in this document endorsed in favour of the Tender Inviting Authority/user institution.

In the event of any failure /default of the successful Bidder with or without any quantifiable loss to the government the amount of the performance security is liable to be forfeited. In the event of any amendment issued to the contract, the successful Bidder shall, within ten (10) days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

Tender Inviting Authority/User Institution will release the Performance Security without any interest to the successful Bidder on completion of all contractual obligations including the warranty obligations & after receipt of certificates confirming that all the contractual obligations have been successfully complied with.

The Bank Guarantee submitted in place of EMD/Security deposit shall be in the prescribed format; Bank Guarantee in no other form will be accepted and will lead to rejection of tenders.



Dr Raman Swathy Vaman
District Programme Manager
National Health Mission
Kasaragod

Kasaragod
15-07-2020