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BIODATA

Post applied for

Name (in Block letter)

Age

Date of birth(dd-mm-yy)

Gender Male ☐ Female ☐ Third Gender ☐

Religion & Caste

Guardian

Relationship with Guardian

Marital status Married ☐ Unmarried ☐ Widow/widower ☐ Divorced ☐

Languages known

Address for communication
with pin code (in Block
Letters)

Permanent Address with
pin code(in Block Letters)

Phone/Mobile No.

Email

Educational Qualifications:

Qualification	Name of the Institution	Name of the University / Board	Total % marks	Year of Passing
SSLC / 10 th				
PDC / 12 th				
Graduation in				
Post-graduation in				
Any other degree (mention in detailed).....				

..... ...				
Technical Qualification..... ..				

Work experience:

Period		Organisation	Designation	Job responsibilities
From	To			

DECLARATION

I hereby declare that the above mentioned details are true and correct to the best of my knowledge.

Name & Signature with date

Checklist for Attachments

1. Self-attested copy of ID proof(Voters ID, Driving Licence, Passport, PAN card, Aadhaar card)
2. Self-attested copy of class 10th pass certificate
3. Self-attested copy of degree/diploma certificate
4. Self-attested copy of Council Registration (if applicable)
5. Experience certificate
6. Any other (specify)

OFFICE USE

Certified Verified : YES / NO

Qualification Adequate : YES / NO

Reason for Rejection :

Date:

Signature of verification officer