

NATIONAL HEALTH MISSION PALAKKAD

TENDER DOCUMENT FOR

Hiring of Vehicles for DPMSU, PALAKKAD

Tender DPMSU-PLKD/A1/2023/DPMSU Dated 13-09-2024

Bid submission Starting date: 18-09-2024 3PM

Last date and time for online uploading of Tender: 07-10-2024-3PM

Date of opening of bid: 09-10-2024-11.am,

A).Introduction

1. The District Health and Family Welfare Society, NHM Palakkad invites e-tenders for hiring of *air conditioned/ non-air conditioned taxi vehicles (Specified in the table below)* from prospective Service Providers/Individual owners having vehicles with original registration on or after **01-01-2019** for any of the Specified categories/all the categories, which the bidder is opting and preferably having at least one year experience before the date of Notice Inviting Tender (NIT) from a competent authority of any PSU/Central/State Govt. or Private Ltd. Companies /Firms /Travel Agencies /Rental Car services for having executed similar contracts of providing diesel driven commercial A/C Cars and MUVs.

This tender is an e-tender and only on-line bid submission is possible. The e-tender portal (www.etenders.kerala.gov.in) is designed by National Informatics Centre (NIC) and supported by the IT Mission, Kerala.

B).SCOPE AND DESCRIPTION

2. The bidder should own or have on lease, a fleet of vehicles including those quoted by the bidder, registered as taxis i.e Cars & vehicles with permit from RTOs as taxis. The bidder should upload RC, Taxi Permit etc. of the AC vehicle at the time of bidding.

3.E-tenders are invited for the hiring of the following vehicles and the irrespective requirements are as follows:

Sl.No.	Program	Vehicle Type preferred (Brands)	Year of Registration	Minimum Km s / Month	No.ofVehicel s required **	Period of Contract*	Cost ofTender Form	EMDrequire d
1	DPMSU(category-2 Segment)	7 Seated AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	2019 or later	2000	7 NOS 1.DPM 2.DPMSU 3.HWC 4.MHT-1 5.MHT-2 6. NMHP-1 7.QUALITY	Initially for One Year	1200	6000 per vehicle
2	Migrant Screening Program (category-3 Segment)	5 Seated AC vehicle- Honda Amaze, Tata Tigor, ,Maruti Suzuki Swift Dzire, Fronx or equivalent	2019 or later	2000	1	Initially for One Year	1000	5000 per vehicle
3	MMU category-2 Segment) Nellyapmapty Four wheeler	7 Seated AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	2019 or later	2000	1	Initially for One Year	1000	5000 per vehicle

4	MMU category-2 Segment) Parambikulam Four wheeler	7 Seated AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	2019 or later	2000	1	Initially for One Year	1000	5000 per vehicle
5	DPMSU(category-3 Segment)	5 Seated AC vehicle- Honda Amaze, Tata Tigor, Maruti Suzuki Swift Dzire, Fronx or equivalent	2019 or later	1500	1	Initially for One Year	1000	5000 Per vehicle
6	MIU (Anuyathra) (category-2 Segment)	7 Seated AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	2019 or later	2500	2 NOS 1.MIU-1 PALAKKAD 2. MIU-2-PATTAMBI	Initially for One Year	1200	6000 Per Vehicle
7	EIDMIU (Anuyathra) (category-2 Segment) attapadi	7 Seated AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	2019 or later	2500	1	Initially for One Year	1200	6000 Per Vehicle
8	DMHP DAY CARE CENTRES	17 SEAT VEHICLE	2019 or later	2000	2 NOS 1.DMHP-17 SEAT 2.DMHP -2 17SEAT	Initially for One Year	1200	6000 Per Vehicle

*Which may be extendable to further period?

** NHM can increase or decrease the no. of vehicles at any point of time as per requirement.

4.(a) The bidder shall submit his/her quote at least one category of vehicles above mentioned. The bidder shall quote the rate for providing single AC vehicle in the category he/she is opting and additional kilometer running charges for the AC vehicle. The bidders can quote for all the two categories of the AC vehicle and also for individual category too.

4.(b) The rate quoted for the AC vehicle in the tender shall be on a monthly basis.

5. The Bidder is required to provide commercial vehicles fully conforming to RTO/KMVD regulation along with fuel, Driver with proper uniform etc and carryout periodical maintenance and execute the work through their Supervision.

6. The NHM may or may not amend the terms and conditions of the tender document on the basis of feedback obtained based on the published Tender, with a view to obtain maximum number of competitive bids.

7. The tenders should be prepared and submitted as per the tender formats only prescribed in the tender document (BOQ attached) in the website. EMD and cost of tender form should be submitted only through e-tender portal

8. Minor infirmities in the submission of the documents will be allowed to be rectified so as to ensure qualification of maximum number of competitive offers to the final round.

9. There will not be any individual communication in respect of general notices, amendments etc. The prospective officers are advised to check e-tender portal for updates on a daily basis. Individual communications will only be issued in exceptional cases, at the discretion of the Tender Inviting Authority. All notices/ information will also be disseminated through the Tender Inviting Authority's web site and it will be binding on the Bidders. The prospective Bidders are advised to browse the web site of the Tender Inviting Authority on a day-to-day basis till the tender is concluded.

10. Failure to furnish any information required by the tender documents and submission of an offer not substantially responsive to it in every respect shall be at the bidder's risk and may result in the rejection of

the bids, without any further notice.

11. Service to be provided is supply on demand, vehicles with licensed drivers, registered as commercial vehicles (taxis) on hiring basis for running within the jurisdiction of Kerala. The essence of the contract is to provide Prompt, Punctual, Efficient, Safe, Courteous and Quality Service.

12. Duty hours of vehicles are 24x7 basis (normally for Nine hours thirty minutes (9Hr30Min) per day, i.e. 9.00 am to 6.30 pm). However, the AC vehicle shall be made available on request at anytime, with out charging any extra cost.

13. Reporting and Parking Place for vehicles are at the DPMSU Palakkad. However actual place of reporting and actual duty hours shall be specified by actual users of vehicles.

14. Vehicles hired by NHM will be sent for out station duty. The driver shall arrange for accommodation and food by his own means. NHM reserve no obligation to arrange for accommodation or other facilities for the driver.

15. Counting of Distance will be from the starting point and closing point of the user which is normally the NHM Office, Palakkad

16. Accuracy of Meters will be checked periodically by any authorized officer of NHM and reserves the right to get the meter calibrated or checked at any time at his sole discretion and in the event of any error/fault in the meter being noticed, the bill for the journey undertaken (including those undertaken earlier) would be adjusted, besides any other penal action as decided by NHM, which may even lead to termination of Contract.

17. Service Provider should comply with the following:

a) It is desirable to have the Registration with Service Tax, PAN etc. However, if the Service Provider does not possess any or all the above, they should obtain the same if required by law to execute this service within one month of commencement of Contract.

b) It is the responsibility of the bidder to make all necessary statutory payments in respect of the drivers engaged and shall indemnify the NHM from any claims arising thereof. The drivers so engaged shall under no circumstances be treated as employees of the NHM.

c) Contact details along with Landline and Mobile numbers to be provided where requisition of vehicles can be conveyed all the 24 hrs

d) Assign driving to only qualified, experienced, licensed and well disciplined drivers with taxi badge and also assume full responsibility for the safety and security of the officers/officials and store items during the AC vehicle usage. The bidder should submit a verification certificate for the driver/drivers, to be deployed for duty, from an Officer from the Police Station of the area he belongs to, as per the standard format and should be submitted to NHM within 10 days after awarding the contract.

e) Attested copy of driving licenses of the drivers should be submitted to the Officer of DPMSU, NHM during the contractual period for verification.

f) Drivers to be provided with uniforms as required under the Kerala Motor Vehicles/ RTO rules, which shall be worn by them all the time while on duty.

g) Drivers should be allotted with mobile phones and the same should be available to contact on duty days / hours.

h) Drivers allotted should not be changed without valid reasons and the same should have prior approval from NHM.

i) The attested copies of R/C Book, Insurance policy and tax token of the AC vehicle/vehicles supplied under this contract should be submitted to the Officer of DPMSU, NHM and will be subject to scrutiny. Govt. Tax / Levy / Duty other than Service Tax for plying the vehicles will be borne by the bidder.

j) The registration numbers of the vehicles to be provided as part of the contract should be invariably be quoted in the bid.

k) Vehicles, mentioned in the Contract document, should not be changed without valid reasons and the same should have prior approval from NHM

l). **Consumables like fuel, lubricants, tyres, battery and repairs, maintenance, taxes, insurance, etc. will be to the Service Provider's liability.**

m). Log book/Trip sheet in duplicate copy to be printed and serially numbered by the bidder as per prescribed format of NHM (Annexure -III) and should be handed over the same to Officer of DPMSU, NHM at the end of duty every day. Log book/trip sheets are completed and signed by the authorized users from NHM. Log book (Trip sheets) without proper signature shall not be considered for monthly payment.

n). The releasing time of the AC vehicle is the time specified in the Log book/trip sheet duly signed by the last user of the AC vehicle.

o). Vehicles Up-keep shall be in good condition along with good and clean Seat covers & curtains. Vehicles so hired may be inspected by designated officer from Officer of SPMSU, NHM with reference to good/properly maintained AC vehicle including cabin, upholstery, seats etc.

p). Name boards such as '**On Contract with National Health Mission, Government of Kerala**' to be displayed on front and rear (Black letter in Medium blue back ground as per RTO/KMVD rules), ie above the front and rear number plates of all vehicles provided during the contract period. The specifications of the same will be intimated once the contract is awarded. Vehicles without the name board shall not permit for duty under any circumstances.

q). The AC vehicle shall be available for necessary alterations say for exhibiting the programme details in the outside of vehicle. Permission for branding the AC vehicle shall be taken by the owner of the AC vehicle from competent authorities for one year.

18. Debaring Conditions:

a) No AC vehicle should be supplied having registration in the name of employee of NHM or their close relative and a Certificate to this effect be given on the body of bill while submitting claim.

b) No sub-contracting of the Service allotted is permissible by NHM. The near relatives of all NHM employees either directly recruited or on deputation are prohibited from participation in this tender.

c). The tampering of meter reading, AC vehicle usage timings, overwriting of summary/ log sheet, mismatch in total km run for trip/trips with actual distance and misbehavior of driver including absence of proper uniform, consumption of liquor etc while on duty shall be viewed very seriously, leading to even cancellation of contract.

d). Service Provider shall not engage any person below 18 years of age.

e). Service provider should submit the verification certificate of the driver deployed for duty as per the standard format from the concerned Police station, where the driver belongs. Drivers without proper police verification certificate shall not be allowed to perform duty under this contract.

f). Misbehavior of the driver to any designated officer of NHM during duty hours. Deputing drivers showing any misconduct, pilferage, misbehavior or having any criminal background etc will be viewed very seriously, even leading to the termination of the contract

g). Usage of Alcohol/drugs/smoking etc during duty hours by the drivers, especially in the premises of NHM or during out station duty

19. Guidelines for preparation of Tender

- a).The bidder shall bear all costs associated with the preparation and submission of its bid and *National Health Mission, Palakkad*, here in after referred to as "Tender Inviting Authority", will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- b).Language of Bid:-The Bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the Bidder and the Tender Inviting Authority, shall be in English language. Supporting documents and printed literature furnished by the Bidder may be written in another language provided they are accompanied by an authenticated accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the English translation shall govern.
- c).The documentary evidence (other than those regarding supply and past performance) submitted along with the Tender shall be produced duly attested by the bidder on every page and serially numbered. Any interlineations, erasures or over writing shall be valid only if they are initialed by the person(s) signing the offer.
- d).In the event of documentary proof as required being not uploaded, the Tender shall be liable to be rejected.
- e).Clarifications to specific requests shall be responded through e-mail and general clarifications, affecting all the bidders shall be published in the official website of the Tender Inviting Authority. However it shall be the duty of the prospective bidder to ensure that the clarifications sought for has been properly received in time by the Tender Inviting Authority

20. Earnest Money Deposit (EMD):

- a. EMD should be submitted online through e-tender portal
- b. Non-submission of sufficient EMD as mentioned shall be one of the primary reasons for rejection of the bid.
- c. EMD of unsuccessful bidders will be discharged/ returned.
- d. The successful bidder's EMD will be converted into performance security for each vehicle he/she supplied.
- e. No interest will be paid for the EMD submitted.
- f. The EMD will be forfeited, if a bidder;
 - i. Misrepresents off acts or submitting false/fake documents during the tender process
 - ii. If the bidder will fully violates any terms and conditions of the tender documents
 - iii. Withdraws its bid after the opening of bid;
 - iv. A successful bidder, fails to sign the contract.

21. Bid Evaluation

- a. The bids submitted shall be evaluated by comparing the rates quoted for each category of the vehicles separately. If the L1 bidder failed to submit the AC vehicle or disqualified due to any technical reasons, then subsequent bidders shall be considered for meeting the vehicle requirement, as mentioned in Clause.3. If a bidder opted for all the categories or any of the categories, then the quote shall considered separately for evaluation.
- b. The procedure adopted for comparison of bids shall be on the total cost of hire of the services for any

category of vehicles indicated in Clause3, inclusive of all duties, levies and charges, excluding Service Tax. It is not compulsory for the bidder to quote for all the categories mentioned in Clause 3, in a single bid.

- c. The additional kilometer charges for all categories will be calculated and reimbursed on half yearly basis.

22. Right to Accept or Reject:

- a. NHM shall not be bound to accept the lowest or any tender and reserves to itself the right to accept or reject any bid or to accept whole or a portion of tender, as it may deem fit, without assigning any reason there of and without incurring any liability to the affected bidder(s) for the action of NHM.

23. Award of Contract

- a. NHM shall award the contract to those bidders whose offers have been found technically, commercially and financially acceptable under each AC vehicle categories. The bidder shall within 7 (Seven) days of issue of the award, shall execute an agreement in Rs.200 Kerala Stamp paper (Format shown in the Annexure V) along with the performance security (SD) in the form of DD and also to be prepared for commencing the service, from the date of signing of Contract.

24. Right to vary quantities

- a. NHM reserves the right at the time of award of contract or at any time during the period of contract to increase up to 50% of the total quantity of services specified in the schedule of requirements, ie one AC vehicle in any category without any change in hiring charges and other terms and conditions. If the contractor is not in position to supply additional vehicles, then the additional AC vehicle requirement will be fulfilled from the next eligible bidder at L1 rate.

25. Signing of Contract

- a. Signing of Agreement shall constitute the award of hiring contract on the bidder.

26. Annulment of Award

- a. Failure of the successful bidder to comply with the requirement of the tender shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security (EMD) in which event NHM may make the award to any other bidder at the discretion of NHM or call for new bids.

27. Period of validity of bids.

- a. The bid shall remain valid for 90 days after the date of opening of bids. A bid valid for a shorter period shall be rejected by NHM as non-responsive.
- b. A bidder accepting the request of NHM for an extension to the period of bid validity, in exceptional circumstances, will not be permitted to modify his bid.

28. Bid Price.

- a. The supplier shall quote price as per schedule given in Clause 3 for the type of Vehicles mentioned for single/ all categories given in the schedule of requirement. The composite price should include all the type of Taxes, levies and charges .
- b. "Discount" or extra charges if any mentioned by the bidders shall not be considered unless these are specifically indicated in the price schedule.

29. Clause by clause compliance.

- a. A clause-by-clause compliance of service to be provided shall be given as per the Terms & Conditions given in the tender document.

30. Duration/Period of Contract:

- a. The contract will be awarded initially for one year. However, the period may be extended based on

the requirement and satisfactory performance of contractor.

31. Performance Security(SD):

- a. The successful bidder shall be required to deposit an amount of 5% ANUVAL RATE / per each category Ac vehicle to be submitted by him/her, within seven days of award of contract as Performance Security (SD).
- b. Performance Security (SD) shall be submitted in the form of DD.
- c. Performance Security (SD) will be discharged after completion of Service Provider's performance obligations under the contract.
- d. If the Service Provider fails or neglects any of his obligations under the contract it shall be lawful for NHM to forfeit either whole or any part of performance security (SD) furnished by the bidder as compensation for any loss resulting from such failure.

32. Terms of Payment:

- a. The payment shall be made within 30 working days from the date of receipt of bill in the office of The District Programme Manager, NHM. Monthly bills of vehicles shall be submitted in triplicate to the authority specified in contract along with the original of the completed trip sheets duly signed by the users of the vehicle by the 5th of the following month for payment. In case, the bills are not submitted to NHM as per above schedule, it will not take responsibility for delay in payment.
- b. It should be ensured that there is no overwriting in the Logbook/Trip sheets. In no case, log book/Trip sheet without signature will be accepted for payment and if it is found so, the amount will be disallowed. Also log book/trip sheet found with corrections without the signature of concerned officer of NHM, tampering and irregular with the registers kept by the NHM including the AC vehicle in and out register, drivers duty register etc will also be not considered for the payment.

33. Prices:

- a. The rates should be based on the requirements given in Clause.3
- b. Rates charged by the Service Provider for the services given under the contract shall not be higher than the rates quoted by the Service Provider in his bid.
- c. In case of any increase / reduction of taxes and statutory levies (if any) during the contractual period, NHM shall not be liable to compensate during the contract period.

34. Insurance

- a. The Insurance cover protecting the agency against all claims applicable under the Workmen's Compensation Act, 1948 shall be taken by the Service Provider. The Contractor shall arrange necessary insurance cover for any persons deployed by him even for short duration. NHM shall not entertain any claim arising out of mishap, if any, that may take place. In the event of any liability/claim falling on NHM, the same shall be reimbursed /indemnified by the Contractor.

35. NHM will not have obligation:

- a. No liability whatsoever for payment of wages/salaries /other benefits and allowances to his personnel that might become applicable under any Act or Order of the Govt. in this regard and the Contractor shall indemnify NHM against any/ all claims which may arise under the provisions of various Acts, Government Orders etc. and any breach of such laws or regulations shall be deemed to be breach of this contract.
- b. No direct or indirect liability arising out of such negligent, rash and impetuous driving which is an offence under concerned section in Bharathiya nya samhitha (29 in IPC) and any loss caused to NHM have to be suitably compensated by Service Provider.
- c. Not be responsible for theft, burglary, fire or any mischievous deeds by his staff.
- d. Not be responsible to any penalization finalized by MVD/RTO authorities, due to the absence of any statutory requirements such as absence of uniform for driver, absence of copies of vehicle documents, rash driving of the vehicle etc.
- e. Contractor shall be the employer for his workers and NHM will not be held responsible fully or partially

for any dispute that may arise between the service provider and his workers.

36. Miscellaneous Conditions:

- a. The technically qualified bidder with the lowest evaluated price for the respective category of vehicles mentioned in the bid will be considered.
- b. In case the date fixed for opening of bids is subsequently declared as holiday by the Government, the revised schedule will be notified. However, in absence of such notification, the bids will be opened on next working day, time and venue remaining unaltered.
- c. NHM reserves the right to disqualify such bidders who have a record of not meeting contractual obligations against earlier contract entered into with NHM and blacklist such bidder /bidders for a suitable period in case they fail to honor their bid without sufficient ground.

37. Penalty for breach of terms & conditions:

- a. In case of Drivers reporting for duty without uniform, a penalty of Rs. 100/- will be charged per instance and the same will be deducted from the current month bill. If the driver reported for duty without proper uniforms for more than four days of a month, measures will be taken to remove the contract of the concerned contractor after issuing notice seeking explanation regarding.
- b. In case of non-availability of vehicles for any particular day penalty of Rs.500/- per day shall be imposed in addition to deduction of hire charges of another AC vehicle equivalent, on pro-rata basis for the period. If the number of unavailability of AC vehicle exceeds three times in a month without providing any alternative measures, the contract shall be terminated without any notice and the NHM will consider the next eligible bidder for occupying the same.
- c. In case of break down, after it's reporting for duty, the vehicles will have to be replaced by same type immediately or not more than one hour. In case of non- availability of suitable AC vehicle, the hire charges incurred for an alternative AC vehicle on the same category used till the time the replacement, is deducted from monthly bill of the bidder. If the number of break down exceeds three times in a month, a penalty of Rs.300/- per break down shall be imposed in addition to the hire charges of the additional AC vehicle and also measures will be taken to remove the contract of the concerned bidder.
- d. The penalty for temporary absence during duty hours without valid permission shall be Rs.100/- per hour of absence along with the hire charges incurred for an alternative AC vehicle on the same category used till the replacement of the same. If the number of hours of un-authorized absence of driver for duty exceeds 24 per month, measures will be taken to remove the contract of the concerned bidder. Also NHM will consider the next eligible bidder for executing the service, in place of the contractor.
- e. If the AC vehicle provided by the contractor is found to be not in good condition or without proper document or falls in different category; then the mentioned AC vehicle may be rejected and sent back. No payment shall be made on account of such rejection.
- f. No payment will be made for vehicles supplied by the Service Provider originally registered with RTO before date mentioned in the quotation notice. In case of providing alternate AC vehicle other than the AC vehicle quoted, such vehicles should also comply with the terms & conditions mentioned in this tender.
- g. No payment will be made for vehicles supplied by the Service Provider without proper name boards. The clause mentioned shall be applicable to the alternate vehicles provided, If any.

38. Force Majeure:

- a. If any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (Hereinafter referred to as events) provided notice of happenings, of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such events be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such on performance or delay in performance under the contract shall be resumed as soon as practicable after such an event may come to an end or cease to exist, and the decision of NHM as to whether the contract have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days either party may, at his option terminate the

contract.

39. Disputes/Appeal

- a. In the event of any question, dispute or difference arising under the agreement or in connection there with (except as to the matters, the decision to which is specifically provided under this agreement), the same shall be referred to The Principal Secretary to Government, Health & Family Welfare Department, Government Secretariat or any other person appointed by him. His decision will be final and will be binding on both the parties.

40. Jurisdiction of Courts:

The District Court of palakkad, Kerala has exclusive Jurisdiction to determine any proceedings in relation with this contract.

41. Termination of Contract

- a. In case of any default by the Contractor in terms of service (such as unavailability of AC vehicle/driver, improper vehicle condition) and / or in any of the terms & conditions (as given in the Tender Document), NHM may without prejudice to any other right/remedy which shall have accrued or shall accrue thereafter, terminate the contract, in whole or in part, by giving 15 clear working days notice in writing to the Service Provider.
- b. All instructions, notices and communications etc. under the contract given in writing and if sent to the last known place of business, shall be deemed to be served on the date, even in ordinary course of post, these would have been delivered to the Service Provider.
- c. Not with standing anything contained herein, NHM also reserves the right to terminate the contract at any time or stage during the period of contract, by giving two days notice in writing without assigning any reason and without incurring any financial liability what so ever to the Service Provider.

42. Termination for insolvency

- a. NHM may also by giving written notice and without compensation to the Service Provider terminate the contract if the Service Provider becomes unwilling, bankrupt or otherwise insolvent without affecting its right of action or remedy as hirer.

43. Set Off (Recovery of Sum due):

- a. Any sum of money due and payable to the Contract or (including security deposit refundable to him) under this contract may be appropriated by NHM and set off the same against any claim of NHM for payment of a sum of money arising out of this contract or under any other contract made by Service Provider with NHM.
- b. In the event of said security deposit being insufficient, the balance of total amount recoverable , as the case may be shall be deducted from any sum due to the Service Provider under this contract. Should this amount be insufficient to cover the said full amount recoverable, the Service Provider shall pay to NHM on demand the balance amount, if any, due to NHM within 30 days of the demand by NHM.
- c. If any amount due to the company is so set off against the said security deposit, the service Provider shall have to make good the said amount so set off to bring the security deposit to the original value immediately by not later than 10 days.

44. Important details & dates in a glance:

(Bid Document and subsequent clarifications on bid terms, if any, can be downloaded from e- tender website,
<https://etenders.kerala.gov.in>)

Cost of Tender Form	As above +GST 18%	
EMD	As above	
Publishing Date and time	18/09/2024,3 PM	
Document Sale/download Start Date	18/09/2024,3 PM	
Bid Submission Start Date	18/09/2024,3 PM	
Bid Submission End date	07/10/2024, 3 PM	
Bid Opening Date	09/10/2024,11 AM	

If GST applicable, 18 % GST on cost of tender form should be remitted by the bidder along with Technical cover.

Details had from office National Health Mission, NGS 218, and Nurani post Palakkad-678004 on all working days between 10am to 5pm. Phone number 04912504695

DR.ROSH TV
DPM, NHM PALAKKAD

Annexure I
NATIONAL HEALTH MISSION (NHM), PALAKKAD KERALA
TENDER FORM FOR AIR CONDITIONED VEHICLES

Technical Bid(Cover A)

Sl. No.	Particulars	Remarks			
1	Name, Address,E-Mail ID& Contact No. of Bidder (Land No. &Mobile No.)				
2	Income Tax Permanent Account Number (PAN) (Attach Proof), and IT Returns of assessment years and				
3	Service Tax Registration number,if any(attach Proof)				
4	Experience from the Govt. / PSU Companies / rental agencies / Pvt. Firms etc (Attach copy of the performance certificate), If any- years			
5	Total No.of taxis/Vehicles owned by the bidder (Copies of the RC Books and other details of the Vehicles should be attached)				
6	DDNo./Date of Tender Cost				
7	DDNo./Date of EMD				
Details of AC Vehicle					
No	Make	Seating Capacity	Model	Date of original registration & Odometer reading	Registration Number
Category					
1					
2					
3					
4					
5					
6					

I hereby agree to provide the vehicles as per the terms & conditions mentioned in this tend

NATIONAL HEALTH MISSION (NHM), PALAKKAD

TENDER FORM FOR AIR CONDITIONED VEHICLES

Price Bid (Cover-B)

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
1	DPMSU(category-2 Segment) DPM 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
1	DPMSU(category-2 Segment)DPMSU 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
1	DPMSU(category-2 Segment)HWC 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
1	DPMSU(category-2 Segment)MHT-1 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6,	InWords	
		InFigures	

1	Mahindra Marazzo, or Equivalent	In Figures		
Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)		Extra kilometer charges
	DPMSU(category-2 Segment)MHT-2	In Words		
1	7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	In Figures		

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)		Extra kilometer charges
	DPMSU(category-2 Segment)NMHP-1	In Words		
1	7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	In Figures		

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)		Extra kilometer charges
	DPMSU(category-2 Segment)QUALITY	In Words		
1	7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	In Figures		

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)		Extra kilometer charges
	Migrant Screening Program (category-3 Segment)	In Words		
2	5 Seater AC vehicle- Honda Amaze, Tata Tigor, Maruti Suzuki Swift Dzire, Fronx or equivalent	In Figures		

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
3	MMU category-2 Segment) Nelliyapmpty Four wheeler 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
4	MMU category-2 Segment) Parambikluam Four wheeler 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
5	DPMSU(category-3 Segment) 5 Seater AC vehicle- Honda Amaze, Tata Tigor, ,Maruti Suzuki Swift Dzire, Fronx or equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
6	MIU (Anuyathra) (category- 2 Segment)MIU-1, PALAKKAD 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
6	MIU (Anuyathra) (category- 2 Segment)MIU-2, PALAKKAD 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
7	EIDMIU (Anuyathra) (category- 2 Segment) attapadi 7 Seater AC vehicle- Mahindra Scorpio, Maruti Ertiga, Maruti XL6, Mahindra Marazzo, or Equivalent	InWords	
		InFigures	

Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
	DMHP- 1, 17 SEAT 17 SEAT	InWords	

8	VEHICLE	InFigures		
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Sl. No.	Particulars	Monthly Charges for the AC vehicle including all expenses (as per tender conditions stipulated for a monthly usage of Kms)	Extra kilometer charges
8	DMHP -2, 17 SEAT 17 SEAT VEHICLE	InWords	
		InFigures	

I hereby agree to provide the vehicles as per the terms & conditions mentioned in this tender by the National Health Mission, and at the rate quoted above.

Place: Date:

Signature Name &Address of the Agency / Contractor/vehicle own

Annexure II POWER OF ATTORNEY

(On a Stamp Paper of relevant value)

I/we..... (name and address of the registered office) do here by constitute, appoint and authorize sri/smt (name and address) who is presently employed with us and holding the position ofAs our attorney, to act and sign on my/our behalf to participate in the tender no..... for.....

I/ We hereby also undertake that I/we will be responsible for all action of Sri/Smt..... under taken by him/her during the tender process and there after on award of the contract. His/her signature is attested below.

Dated this the day of 20_ For

(Name, Designation and Address)

Accepted

------(Signature) (Name, Title and Address of the Attorney) Date:-----

Annexure III
FORMAT OF
TRIPSHEET

	Trip sheet SI.No.....			Date.....			
1	Registration No. of AC Vehicle						
2	Name & Designation of the NHM Officer/ Staff						
3	Purpose of Journey						
4	From			To			
	Place	Time	Starting KMR	Place	Time	Closing KMR	Total Kms Run
5	Number of Night Halts (For Outstation journey only)						
6	Driver's Name & Signature						
	Signature of User						

Annexure IV

AGREEMENT FORMAT

(TO BE TAKEN IN Rs.200 KERALA STAMP PAPER ON AWARDING THE CONTRACT)

Agreement Number:

This agreement executed on the....day of.....month.....year between the District Programme Manager, Palakkad or his authorized representative on the one side,here in after as NHM and (name of the contractor/bidder) on the other side, here in after referred as contractor.

WHERE AS the contract or mentioned above is carrying out the services of providing..... No.....(type of AC vehicle) on contract basis and District Programme Manager, Palakkad is desirous of utilizing the services, and where as the contractor has agreed to provide the services, subjected to the terms and conditions mentioned here under.

District Programme Manager, Palakkad will be provided with **Vehicle Nos** in excellent conditions on a full time basis.The vehicle will be kept at the disposal of NHM and the KM usage per month will be Km per vehicle at no extra cost of **Rs** (**Rupees** **Only**)

Additional KM if any will be paid at the rate of Rs./-(Rupees Only) per KM & calculated on half yearly basis. Permanent drivers shall be allotted for driving the vehicle. The vehicle with driver should be provided on 24X7 basis (normally working hours of the driver will be 9.00 a.m. to 6.30 p.m. on working days and if necessary, at holidays also). The vehicle shall be made available on request at any time, with out charging any extra cost.

The contractor should pay wages to the Driver for the day he attends duty. In the absence non-availability of the vehicle on any day, the contractor is liable to compensate an amount equal to the expenditure met by NHM for the alternate arrangements made. This will also be applicable incase where vehicle with driver is

not available at the required time. Insurance, taxes and other statutory requirements, fuels, lubricants, and maintenance of the vehicle in good condition shall be responsibility of the Contractor. In case of any accident, all repairs shall be done by the contractor with out any liability to NHM or its employees, with no delay. In case the vehicle cannot be utilized due to maintenance/ repairs or non availability of Driver, a suitable replacement vehicle of the same category with Driver shall be provided without any loss of time. Alternatively, in the non availability of the vehicle, the contractor is liable to compensate an amount equal to the expenditure incurred by NHM for alternate arrangement or transport. This deduction is also applicable in cases where vehicle with driver is not available at the required time. Trip sheets indicating the kilometer usage and driver hours for the vehicle shall be maintained with counter signature of a nominated officer of NHM. It is agreed that under no circumstances, the driver shall be treated, regarded or considered or deemed to be the employees of the NHM and the contractor alone shall be responsible to their benefits and service conditions and shall indemnify and keep indemnified the employer against any claim that may have to meet towards the employees of the contractor. The Contractor has deposited with NHM an amount of **Rs.6000/-** (Rupees Six Thousand only) per vehicle (as in tender condition), as the security deposit for due and faith full performance of the provisions of this agreement. Such security deposit made by the contractor is liable to be forfeited by NHM in the event of the contract or failing duty and faithfully to perform anyone or more or any part of any of the said provisions. The payment for the work made by the contractor will be paid to him only after he has remitted the required amount of Security Deposit.

All the other terms and conditions as contained in the tender issued to the agency will be valid.

For the services provided as mentioned above, NHM shall pay the contractor as per the

rates given below: a).Monthly rental charges up to
..... km usage of Rs (Rupees
.....**Only**) per vehicle. Additional km if any will be
paid at the rate of Rs./-..... (Rupees..... Only) per km per vehicle calculated on a half yearly basis.

b).Generally the vehicle will be used in Palakkaddistrict, but if required it shall be used for dutyoutside also.

The above arrangements shall be deemed to have come into force with effect from..... and shall be operated for a period of.....Months, which is renewable depending upon the satisfactory performance, for a further period with the same

terms and conditions.For contractor

This contract of agreement is terminable by the parties by giving one month's notice on either side.

For National Health Mission

Contractor

Witness:-

Witness:-

1.

1.

2.

2.

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