

NotificationRef: No. NHM/8253/CON(ADMIN)/2023/SPMSU dtd.08/01/2024
NHM/8253/CON(ADMIN)/2023/SPMSU dtd.09/02/2024

As per the references cited, National Health Mission Thiruvananthapuram District is inviting **ONLINE** applications for the following post in Urban Health and Wellness Centres (UHWCs) in Thiruvananthapuram District on contract basis as detailed below.

| Sl.No | Name of Post | Qualification and Experience | Age limit (as on 01-12-2024) | Remuneration | No.of Vacancy |
|-------|--------------------|--|------------------------------|--------------|---------------|
| 1 | DEO cum Accountant | 1.B.Com Degree 2.PGDCA Desirable Qualification: Proficiency in Tally software. | Below 40 years | Rs.21750/- | anticipated |

The above post is meant for appointment at Urban HWCs in Thiruvananthapuram district only. Rank Lists prepared under this category won't be shared or utilized for other NHM programmes.

GENERAL TERMS AND CONDITIONS:

1. The applications are to be submitted through nhmtvm.com or arogyakeralam.gov.in websites. Only such application will be considered.
2. Incomplete applications will be summarily rejected.
- 3.

Application Fee of Rs. 350/- (Rupees Three Hundred and fifty only) should be remitted in favor of "DHFWS-OTHERS TRIVANDRUM". Payable at Thiruvananthapuram as demand draft (DD)

4. Selection of the candidates will only be based on prescribed qualification, experience and performance in test/interview as per the Circular No : NHM/4827/ADMN1/ 2019/SPMSU dated 28.10.2019
5. Selected candidates will have to enter into a contract with the District Health and Family Welfare Society (Arogyakeralam) Thiruvananthapuram District.
6. Selected candidates will be appointed on contract basis initially for a period of three months only. The District Health & Family Welfare Society (Arogyakeralam) may at its discretion, based on the performance and integrity of the successful candidate, may extend the period of contract.
7. Candidate should be willing to work in any institution in Thiruvananthapuram District as decided by the Society.
8. The vacancies are for immediate requirement and the society may prioritize the interview for different category of posts, on the basis of requirements.
9. Educational qualification for above mentioned posts should be recognized by Government of Kerala.
10. Claims in respect of qualifications/experience etc. should be supported by copies of relevant documents; candidates may be required to produce the originals at the time of interview/ certificate verification process.
11. No TA/DA will be paid for the interview.
12. All communications from the Society will be intimated to the candidates through e-mail. Candidates are advised to check the website "**nhmtvm.com**"/**arogyakeralam.gov.in** regularly for updates/notices and announcements.
13. The posts are temporary in nature during the period of the operation of the Mission and no claim for permanency of job or labour claims to the NHM, DHS or the government.
14. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
- 15.

Online Applications SHOULD BE submitted on or before 30/12/2024,Monday 5 pm

16.

The printout of the following documents should be submitted/send to The DPM Office, Thycaud.

Trivandrum by person or post to the following address: "The District Programme Manager, Arogyakeralam(NHM) , DPM Office, W&C Hospital Compound Thycaud Thiruvananthapuram -14" on or before **01/01/2025 Wednesday 5 pm.**

1. Print out of duly filled application form with signature.

2. **Original DD of Rs. 350/-** favour of "**DHFS-OTHERS TRIVANDRUM**". Payable at Thiruvananthapuram (in original).

17. The copy of the appointment letters, Salary certificate, Pay slips etc. will not be accepted in lieu of work experience certificate.
18. **The Post Applied should be mentioned on the envelop as "Application for the post of"**
19. **All selected candidates will be governed by Rules and Regulations of NHM in force from time to time.**
20. The application submitted by the candidates will be rejected at any time during the course of the selection process without assigning any reason if the details or information furnished by the candidate are found to be incomplete, insufficient and misleading in respect to the particulars given by the candidate.

Approval Valid

Digitally Approved By
Dr Asha Vijayan
Date: 19.12.2024
Reason: Approved

The document is digitally approved. Hence signature is not needed.