



**District Programme Monitoring & Support Unit
Pathanamthitta**

Arogyakeralam, National Health Mission
Near Kerala Bank Mampra Heights First Floor,
Pathanamthitta, Pincode 689645
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Tender Document for Shifting of Medical & Bio-Medical Equipment

No. NHM/527/2026-BME

Dated : 23-02-2026

National Health Mission, Pathanamthitta invites competitive sealed Tenders from experienced Companies/Firms for shifting of Medical and Biomedical equipment from Govt Medical College Konni, Kumannoor- pin 689691 , Main Block 1st Floor and 3rd floor to General Hospital Pathanamthitta, Near Collectorate pin- 689645, B & C 2nd and 3rd floor. Bidders having prior experience in dismantling, packing, shifting, loading, unloading, and transportation of medical and Biomedical Equipment without any kind of damage.

Tender Process:

- a. The present tender is for submission of Technical Bid and Financial Bid for shifting of Bio-Medical Equipment.
- b. The items to be shifted are listed out in Annexure-I. Bidders to visit Govt Medical College Konni and General Hospital Pathanamthitta and survey the items to be shifted along-with their condition for proper assessment before quoting the bid. Visit may be made on any working day (Monday to Friday) between 11:00 AM to 03:00 PM. Every bidder is expected to inspect the sites of the proposed work before quoting rate for the work. Any representation/complaint by the bidder during the contract period, before or after the contract period regarding wrong assessment will not be entertained.
- c. Tender fee 0.2% and EMD—1% of Estimated Cost (approx. & rounded off). as per details attached with Annexure. Exemption will be provided to the firms registered under MSME as per existing guidelines. Security deposit applicable for qualified bidder.

Tender Date and Fee details

Tender ID	NHM/527/2026-BME
Tender Form issuing last date and time	02-03-2026, 2.00 pm
Tender submission last date and time	02-03-2026, 5.00 pm
Tender Opening date and time	03-03-2026, 2.00 pm
Tender Fee	800/- (Exemption only for MSME registered firms)
EMD	4000/- (Exemption only for MSME registered firms)
Security Deposit 5%	Total Amount of AOC (Applicable for eligible bidders only)

Terms and Conditions:-

- a. The tender shall be submitted in a double sealed cover with the superscription "Tender No NHM/527/2026-BME dated 23-02-2026 for the shifting of Biomedical Equipment.
- b. The name of the supplier with contact address and phone number shall also be written on the cover. The sealed cover, shall be submitted in favour of "The District Programme Manager, Arogyakeralam, Pathanamthitta.
- c. Technical Bids will be opened in the presence of Bidders. First the Technical Bids shall be scrutinized by the office and then the Financial Bids will be opened in due course in respect of successfully technically qualified bidders.
- d. The successful bidder has to sign the contract agreement within 2 days of award of contract.
- e. The rates should be quoted in figures as well as in words and should be inclusive of all charges.
- f. Part bids and incomplete bids will be rejected outrightly
- g. In case of holiday on the date of opening the tender will be opened on the next working day.
- h. The final payment will be initiated after the completion of process.

The bidder/firm should not have been blacklisted / debarred by any Government

department or any PSU (Public Sector Undertaking) on the date of submitting the Bid. Declaration to this effect in format Annexure-III must be submitted.

Agency/Firms will take every measure for the safety of their workmen engaged by them to carry out the said work. National Health Mission Pathanamthitta or its representative will not be responsible in case of any accident/mis-happening.

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Scope of Work:

- a. Dismanteling, Packing & unpacking , Labeling, installation, loading & unloading, installation and including transportation of Medical and Biomedical Equipment in a proper and orderly manner and shifting & unpacking to the new premises as mentioned above. Agency/Firms has to use their own good quality packing materials like gunny bags, packing tape, cardboard carton, thermocol sheets etc. or any other suitable material for packing.
- b. Option Clause: To decrease or increase the items mentioned in Annexure-I as per the requirement.
- c) A list to be prepared for the materials which are being shifted and packets to be numbered properly.
- d) Carrying and loading the packed articles/material on the transport vehicle.
- e) Unloading all the packed articles/materials from the transport vehicle and carrying to the respective floors/rooms and unpack & arrange the same in a proper manner.
- f) **Kindly note that use of lift of new & old premises will be prohibited to carry out the said work or shifting of goods.**
- h) Firm/Agency will use the proper mechanism (i.e. crane, pully system etc.) to load & unload the packed articles.
- i) Firm/Agency will provide the proper safety gear (i.e. Safety Helmets, Glasses, Gloves, Jackets & Shoes etc.)
- j. Firm/Agency will provide the proper safety gear (i.e. Safety Helmets, Glasses, Gloves, Jackets & Shoes etc.) to the workmen engaged by them at their own cost. Workmen without the safety gears will not be allowed to work in the premises of Hospital.

k. Responsibility of taking necessary permission from the traffic police authority and/or any other authority for shifting/movements shall be of the successfully selected Agency/Firm.

l) Fines/penalties due to violation of traffic rules or other civic rules will only be borne by the Agency/Firms at their own cost. NHM or its representative will not owe any responsibility.

m) All the packing/unpacking/shifting/assembling/disassembling work procedure to be performed during day time and preferably during office working hours in working days.

n) Responsibility for physical injury due to accident to any workmen in loading or unloading or carrying out the activity related to the assigned work shall be of the Firm/Agency. NHM or its representative will not owe any responsibility.

o) Responsibility of damage/theft/loss etc. of goods during shifting, loading & unloading or carrying out the activity related to the assigned work shall be of the Firm/Agency. The damage caused, if any to the property of the new or old premises due to negligence or otherwise during packing, loading, while on transit, unloading, unpacking and while taking to the designated floor/rooms, shall be responsibility of the Firm/Agency. The Financial loss suffered by the Department/Office on this account shall be made good by the Firm/Agency failing which same shall be recovered from the bills of agency or Performance Security Deposit, as the case may be.

p) The selected Agency/Firm is required to complete the work assigned in Five (5) working days from starting of shifting work, the initial date for starting of shifting work will be intimated in due course.

q) The Firm/Agency will obtain a certificate for proper shifting of items/files etc. (list must be enclosed) from the respective Office of the Superintendent, General Hospital.

r. During execution of the work the entire old and new premises have to be kept clean and free from any obstructions, all the debris and surplus materials shall be removed from the work site as soon as work are completed. Any additional cost in this regard will be borne by the bidder.

Conditions to be satisfied in the Technical Bid:

Signed copy of following documents needs to be submitted along-with technical bid.

- i. Copy of company registration certificate
- ii. Copy of PAN.
- iii. Copy of GST Registration
- iv. Annual Turnover Statement for the last three financial year. Exemption will be provided to the firms registered under MSME as per existing guidelines.
- v. Work Experience Document for 03 years (Past Experience for shifting of Medical Equipment).

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Condition to be satisfied in the Financial Bid:

- a) Offer rate (per unit basis) including GST to be mentioned separately in the Financial Bid
- b) Under normal circumstances quoted rate shall be valid for a period of six months (6 months) from the date of awarding of contract.
- c) Evaluation of financial bidding for deciding L1 (Lowest) bidder shall be done on the basis of total lowest value.

Payment Terms:

- a) The Agency shall submit the bill (in triplicate) only after completion of the work along-with the completion certificate obtained from the respective Office of the Superintendent GH Pathanamthitta and GMC Konni .
- b) Payment of Bill will be made on the basis of actual items shifted to the new premises.
- c) No part or advance payment will be made to the Agency/Firm in any case.
- d) Payment will be released only after receipt of bill in all respects and satisfying all terms & conditions of the contract.
- e) Bank details to be clearly mentioned in the bill. One cancelled cheque leaf to be enclosed with bill for reference & cross check.
- f) Payment will be made through Treasury after deduction of TDS as per norms.

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ANNEXURE-I

List of items to be shifted and its quantity attached below. Bidders are advised to visit the office and survey the items to be shifted along-with their condition for proper assessment before quoting their bid. Visit may be made on any working day (Monday to Friday) between 11:00 AM to 03:00 PM

**LIST OF EQUIPMENTS FOR PACKING AND SHIFTING - MCH KONNI TO
GH PTA**

Sl.NO	DEPARTMENT (New site-GH PTA)	EQUIPMENTS	QTY
1	MAIN OT(3RD FLOOR)	DEFIBRILLATOR	1
2	MAIN OT(3RD FLOOR)	LIGHT SOURCE	2
3	MAIN OT(3RD FLOOR)	DIATHERMY	2
4	MAIN OT(3RD FLOOR)	OT TABLE	1
5	MAIN OT(3RD FLOOR)	MULTIPARAMETER MONITOR	3
6	MAIN OT(3RD FLOOR)	ANESTHASIA WORKSTATION	2
7	MAIN OT(3RD FLOOR)	STABILIZER	1
8	MAIN OT(3RD FLOOR)	REFRIGERATOR	1
9	MAIN OT(3RD FLOOR)	MONITOR (LCD TV)	1
10	MAIN OT(3RD FLOOR)	LAPROSCOPIC CAMERA UNIT	1
11	MAIN OT(3RD FLOOR)	CAMERA WITH CONTROL UNIT	1
12	MAIN OT(3RD FLOOR)	LIGHT SOURCE	1
13	MAIN OT(3RD FLOOR)	UPS	1
14	MAIN OT(3RD FLOOR)	SUCTION APPARATUS	2
15	MAIN OT(3RD FLOOR)	SPOT LIGHT	1
16	MAIN OT(3RD FLOOR)	FUMIGATION MACHINE	1
17	MAIN OT(3RD FLOOR)	INFANT RADIANT WARMER	1
18	MAIN OT(3RD FLOOR)	PULSEOXIMETER	1
19	MAIN OT(3RD FLOOR)	FORMALINE CHAMBER	2
20	Trauma(3RD FLOOR)	MULTIPARAMETER MONITOR	2
21	Trauma(3RD FLOOR)	OT TABLE WITH TRACTION	1
22	Trauma(3RD FLOOR)	DIATHERMY	1
23	Trauma(3RD FLOOR)	MONITOR (LCD TV)	1
24	Trauma(3RD FLOOR)	CAMERA WITH CONTROL UNIT	1
25	Trauma(3RD FLOOR)	ARTHROSCOPIC SHAVER SYSTEM	2
26	Trauma(3RD FLOOR)	DEFIBRILATOR	1
27	Trauma(3RD FLOOR)	ANESTHASIA WORKSTATION WITH STABILIZER	1
28	Trauma(3RD FLOOR)	ULTRASOUND MACHINE - PORTABLE	1
29	Trauma(3RD FLOOR)	REFRIGERATOR	1
30	Trauma(3RD FLOOR)	TORNIQUET MACHINE	1

31	Trauma(3RD FLOOR)	SPOT LIGHT	1
32	Trauma(3RD FLOOR)	POWER DRILL WITH TUBINGS	1
33	Trauma(3RD FLOOR)	FUMIGATION MACHINE	1
34	POST OPERATIVE WARD(3RD FLOOR)	MULTIPARAMETER MONITOR	4
35	POST OPERATIVE WARD(3RD FLOOR)	REFRIGERATOR	1
36	POST OPERATIVE WARD(3RD FLOOR)	DEFIBRILATOR	1
37	POST OPERATIVE WARD(3RD FLOOR)	SUCTION APPARATUS	1
38	POST OPERATIVE WARD(3RD FLOOR)	PULSEOXIMETER	1
39	POST OPERATIVE WARD(3RD FLOOR)	FUMIGATION MACHINE	1
40	LABOUR ROOM(2ND FLOOR)	VACCUM EXTRACTOR	1
41	LABOUR ROOM(2ND FLOOR)	DEFIBRILATOR	1
42	LABOUR ROOM(2ND FLOOR)	MULTIPARAMETER MONITOR	1
43	LABOUR ROOM(2ND FLOOR)	REFRIGERATOR	1
44	LABOUR ROOM(2ND FLOOR)	ULTRASOUND MACHINE	1
45	LABOUR ROOM(2ND FLOOR)	PHOTOTHERAPY (Bottom with top set)	2
46	LABOUR ROOM(2ND FLOOR)	WARMER BABY	3
47	LABOUR ROOM(2ND FLOOR)	INFANT RESCISATOR WITH ACCESSORIES	1
48	LABOUR ROOM(2ND FLOOR)	PULSEOXIMETER	3
49	LABOUR ROOM(2ND FLOOR)	FUMIGATION MACHINE	1
50	LABOUR ROOM(2ND FLOOR)	SPOT LIGHT	1
51	LABOUR ROOM(2ND FLOOR)	NEONATL PHOTOTHERAPY WITH WARMER	1
52	LABOUR ROOM(2ND FLOOR)	BABY WEIGHING MACHINE	1
53	LABOUR ROOM(2ND FLOOR)	OAE MACHINE	2
54	LABOUR ROOM(2ND FLOOR)	PO MACHINE	1
55	Labour Ward(2ND FLOOR)	REFRIGERATOR	1
56	Labour Ward(2ND FLOOR)	MULTIPARAMETER MONITOR	1
57	Labour Ward(2ND FLOOR)	DEFIBRILLATOR	1
58	Labour Ward(2ND FLOOR)	PULSEOXIMETER	1
59	Labour Ward(2ND FLOOR)	NST MACHINE	1
60	Labour Ward(2ND FLOOR)	REFERIGERATOR	1
61	Labour Ward(2ND FLOOR)	PEDIATRIC WEIGHING MACHINE	1
62	3&8(ADMIN GROUND FLOOR)	PATIENT MONITOR	1
63	3&8(ADMIN GROUND FLOOR)	REFRIGERATOR	1

EQUIPMENT SHIFTING GH PATHANAMTHITTA B& C BLOCK 2nd FLOOR TO 3rd FLOOR			
Sl No	Department	Equipment	Qty
1	Minor OT	OT Table	1
2	Recovery Room	Neonatal Resuscitation unit	1
3	Main OT	OT Table	1
4	Trauma OT	OT Table	1
5	Recovery Room	OT Table	1
6	Trauma OT	Anesthesia Workstation	1
7	Minor OT	Anesthesia Workstation	1

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ANNEXURE-II**CHECK LIST OF THE DOCUMENTS ATTACHED WITH THE BID**

Sl. No.	Details	Yes/No
1	Copy of PAN Card	
4	Copy of GST Registration of the firm	
5	Copy of Trade License	
7	Copy MSME Certificate (If applicable)	
8	Proof of Office address	
	Work Experience Document for 03 years (Past Experience of Similar Service)	
10	Annual Turn Over	
	2022-23	
	2023-24	
	2024-25	
11	Annual Turnover(If applicable)	
12	Signed and stamped copy of all pages of Bid Document along With all Annexures	
13	Duly Filled signed and stamped Annexure-III	

(Signature & Stamp of authorized signatory)

ANNEXURE-III

(ON COMPANY LETTER HEAD)

UNDERTAKING

1. I, _____ Son/Daughter of
Shri _____ Proprietor/ Partner/Director/Authorized Signatory
of _____ I am competent to execute this Bid document.
2. I have carefully read and understood all the terms and conditions conditions and hereby convey my acceptance of the same.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my Bid at any stage besides liabilities towards prosecution under appropriate law by any organization.
4. I have not been black listed by any Govt (Central/State/PSU/Autonomous) organization as on the date of filing the bid.
5. I have not been Under Liquidation, Court receivership or similar proceedings and Bankrupt.
- 6 I also abide that if any discrepancies found in my bid at any stage my bid is liable to be rejected summarily.

(Signature & Stamp of authorized signatory)

ANNEXURE IV**Financial Bid for shifting of Bio Medical Equipment**

Name of the Firm: _____

Registered/Postal Address _____

Telephone No. _____

E-mail _____

Registration No. _____

SI No	Scope of work	Amount including GST
1	Dismantling, packing & packing, labeling, shifting, transportation, loading, unloading and installation of Medical and Biomedical equipment from GMC Konni to GH Pathanamthitta	

Note: Evaluation of tender for deciding L-1 bidder shall be done on the basis of total lowest rates quoted for the items as indicated above subject to fulfillment of other conditions.

Signature
Company Seal

List of Documents to be attached along with Bid

Sl.No	Documents	Documents to be attached
1	Additional Document 1	Signed copy of i. Copy of company registration certificate ii. Copy of PAN Card iii. The MSME Certificate (If applicable) iv. Copy of GST Registration
2	Additional Document 2	Signed copy of i. Annual Turnover (if applicable) for the financial year 2022-2023, 2023-24 and 2024-25.
3	Additional Document 3	Signed copy of i. Work Experience Document for 03 years along with documentary evidence of successful execution/completion (if applicable) ii. Signed and stamped copy of all pages of NIT, Bid Document along with all Annexures iii. Proof of office address.
4	Additional Document 4	Signed and stamped copy of i. Annexure–II, III

Dr Sreekumar S
DISTRICT PROGRAMME MANAGER