



**OFFICE OF THE DISTRICT PROGRAMME MANAGER**  
**District Health & Family Welfare Society (Arogyakeralam)**  
**W & C Hospital Compound, Thycaud,**  
**Thiruvananthapuram – 695014**

Phone: 0471-2321288

**ORDER NO:NHM/TVM/317/2026-D9**

**Dated: 03-06-2026**

**INVITATION FOR EMPANELMENT**

Applications are invited from eligible and experienced firms/agencies/service providers/manufacturers for empanelment under the District Health & Family Welfare Society (Arogyakeralam), National Health Mission (NHM), Thiruvananthapuram, for undertaking various works related to signage, branding, printing, documentation, event management and digital media activities on rate contract basis for the year 2026–27.

The empanelment shall be governed by the terms and conditions prescribed by NHM and prevailing Government of Kerala procurement norms

**SCOPE OF WORK & TECHNICAL SPECIFICATIONS**

**I. SIGNAGE & BRANDING WORKS**

Sl. No.	Item Name	Technical Specifications
1	Backlight Board	3/4” Metal Tube Frame, Branded Tube, 300 GSM Backlight Flex/Cloth (6 PASS Quality)
2	Backlight Board (Acrylic)	Base Acrylic, Vinyl Printing, Branded Tube Light, 3/4” Metal Tube Frame Box
3	Front Light Board	Star Flex/Cloth with 6 PASS Print, 3/4” Metal Tube Frame
4	LED Signage	Base ACP, Square Tube Structure, Samsung Original LED Module, 1-Year SMPS Warranty
5	Vinyl with Foam Sheet	Latex Print with 4 mm Foam Sheet (Base, Normal Vinyl Print)
6	Acrylic Sandwich Board	Base 3 mm/4 mm/5 mm, Front Panel 3 mm Acrylic, Eco/Latex Print with Spacers
7	Acrylic Board	Base 3 mm/4 mm/5 mm Acrylic Sheets, Eco/Latex Print with Spacers
8	Banner	Korean Cloth / Cotton Cloth
9	Foam Board	3 mm/4 mm/5 mm Thickness
10	Wall Painting	Artistically Hand Painted Wall Painting / Mural Work using Premium Quality Weather Resistant Acrylic/Emulsion Paints on Wall Surface with Necessary Surface Preparation, Primer Coating, Finishing and Labour Charges Complete. Suitable for Indoor/Outdoor Applications.

## II. PAPER PRINTING & DOCUMENTATION WORKS

Sl. No.	Item Name	Technical Specifications
11	Poster Printing	DMY/DDMY Size, 100 GSM Art/Mappilitho (Colour/BW), Minimum Quantity 1000
12	Bit Notice	A4/A5 Size, 100/130/170 GSM Mappilitho (Colour/BW), Minimum Quantity 1000
13	Digital Printing	Flash Cards, Brochures, Posters (A4/A5/A3+), 100–300 GSM, Single/Double Side

## III. EVENT MANAGEMENT & DIGITAL MEDIA WORKS

Sl. No.	Item Name	Technical Specifications
14	Photography	Professional High Resolution Coverage for Seminars/Events (Full Day/Half Day)
15	Videography	Full HD (1080p/4K) Recording, Edited Highlights and Raw Footage
16	Live Streaming	Multi-Camera Setup for YouTube/Facebook/Zoom with Dedicated Internet Facility
17	LED Wall	P3/P4 Indoor/Outdoor LED Wall with Technical Operator and Processor
18	Sound & PA System	Branded Speakers, Cordless Microphones and Mixers for Seminars/Outdoor Programmes
19	Vehicle Branding	Full/Partial Wrap with Latex Printing
20	LED Van	Single Side / Two Side / Three Side Display

## ELIGIBILITY CRITERIA

Interested firms/agencies should possess:

- Valid Registration Certificate
- GST Registration
- PAN Card
- Experience in similar Government/Public Sector works
- Adequate infrastructure and manpower
- Annual turnover details for the last three financial years certified by a Chartered Accountant
- MSME Registration, if applicable

Preference may be given to agencies having prior experience with Government

departments, NHM, Local Self Government Institutions or Public Sector Organizations.

### **DOCUMENTS TO BE SUBMITTED (TECHNICAL BID)**

Interested agencies shall submit self-attested copies of the following documents:

1. Firm/Company Registration Certificate
2. GST Registration Certificate
3. PAN Card
4. Experience Certificates/Work Orders
5. Turnover Statement for the last three financial years
6. MSME Registration Certificate, if applicable
7. Details of infrastructure/manpower available
8. Signed copy of terms and conditions
9. General Details (Annexure 2)

### **GENERAL CONDITIONS**

1. Empanelment does not guarantee award of work.
2. Work orders will be issued based on requirement and approved procedures.
3. Rates approved under the empanelment shall remain valid during the contract period unless revised by competent authority.
4. NHM Thiruvananthapuram reserves the right to accept or reject any application without assigning any reason.
5. The empanelled agencies shall execute works strictly as per specifications and within the stipulated time.
6. All quoted rates shall be inclusive of transportation, labour charges, installation charges, GST and all incidental expenses.
7. The selected agencies shall execute an agreement in Rs.200 Kerala Stamp paper as per Government norms along with the performance security (SD) of Rs. ----- in the form of DD in name of ----- .

### **SUBMISSION DETAILS**

Applications for empanelment shall be submitted in sealed cover superscribed as:

“Application for Empanelment – **Signage, Branding, Printing, Documentation & Event Management Works**” and addressed to:

The District Programme Manager  
District Health & Family Welfare Society (Arogyakeralam)  
W & C Hospital Compound  
Thycaud, Thiruvananthapuram – 695014

Separate Covers for Technical Bid and Financial Bid(As in Annexure) need to be submitted

Last Date for Submission: 18/06/2026 up to 5 PM

For further details:

- Website: [www.aogyakeralam.gov.in](http://www.aogyakeralam.gov.in)
- Website: [www.nhmtvm.com](http://www.nhmtvm.com)
- Email: [dpmtrivandrum@gmail.com](mailto:dpmtrivandrum@gmail.com)

District Programme Manager  
Aogyakeralam, Thiruvananthapuram

## ANNEXURE 1 (FINANCIAL BID)

### I. SIGNAGE & BRANDING WORKS

Sl. No.	Item Name	Technical Specifications	Rate	GST	Rate(Inclusive of all taxes)
1	Backlight Board	3/4" Metal Tube Frame, Branded Tube, 300 GSM Backlight Flex/Cloth (6 PASS Quality)			
2	Backlight Board (Acrylic)	Base Acrylic, Vinyl Printing, Branded Tube Light, 3/4" Metal Tube Frame Box			
3	Front Light Board	Star Flex/Cloth with 6 PASS Print, 3/4" Metal Tube Frame			
4	LED Signage	Base ACP, Square Tube Structure, Samsung Original LED Module, 1-Year SMPS Warranty			
5	Vinyl with Foam Sheet	Latex Print with 4 mm Foam Sheet (Base, Normal Vinyl Print)			
6	Acrylic Sandwich Board	Base 3 mm/4 mm/5 mm, Front Panel 3 mm Acrylic, Eco/Latex Print with Spacers			
7	Acrylic Board	Base 3 mm/4 mm/5 mm Acrylic Sheets, Eco/Latex Print with Spacers			
8	Banner	Korean Cloth / Cotton Cloth			
9	Foam Board	3 mm/4 mm/5 mm Thickness			
10	Wall Painting	Artistically Hand Painted Wall Painting / Mural Work using Premium Quality Weather Resistant Acrylic/Emulsion Paints on Wall Surface with Necessary Surface Preparation, Primer Coating, Finishing and Labour Charges Complete. Suitable for Indoor/Outdoor Applications.			

**II. PAPER PRINTING & DOCUMENTATION WORKS**

<b>Sl. No.</b>	<b>Item Name</b>	<b>Technical Specifications</b>	<b>Rate</b>	<b>GST</b>	<b>Rate(Inclusive of all taxes)</b>
11	Poster Printing	DMY/DDMY Size, 100 GSM Art/Mappilitho (Colour/BW), Minimum Quantity 1000			
12	Bit Notice	A4/A5 Size, 100/130/170 GSM Mappilitho (Colour/BW), Minimum Quantity 1000			
13	Digital Printing	Flash Cards, Brochures, Posters (A4/A5/A3+), 100–300 GSM, Single/Double Side			

**III. EVENT MANAGEMENT & DIGITAL MEDIA WORKS**

<b>Sl. No.</b>	<b>Item Name</b>	<b>Technical Specifications</b>	<b>Rate</b>	<b>GST</b>	<b>Rate(Inclusive of all taxes)</b>
14	Photography	Professional High-Resolution Coverage for Seminars/Events (Full Day/Half Day)			
15	Videography	Full HD (1080p/4K) Recording, Edited Highlights and Raw Footage			
16	Live Streaming	Multi-Camera Setup for YouTube/Facebook/Zoom with Dedicated Internet Facility			
17	LED Wall	P3/P4 Indoor/Outdoor LED Wall with Technical Operator and Processor			
18	Sound & PA System	Branded Speakers, Cordless Microphones and Mixers for Seminars/Outdoor Programmes			
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**ANNEXURE 2(TECHNICAL BID)**  
**NATIONAL HEALTH MISSION (NHM), KERALA**  
**TENDER FORM FOR IEC EMPANELMENT**

Sl. No.	Particulars	
1	Name of the firm,	
2	Name of Owner, Address, E-Mail ID & Contact No. of Bidder (Land No. & Mobile No.)	
3	Registration No.	
4	Experience details	
5	GST Number	
6	PAN Number	
7	Whether exemption is applicable for form fee, EMD, Security Deposit. If Yes please mention the details	

I hereby agree to provide the food as per the terms & conditions mentioned in this tender by the NHM.

Signature

Name & Address of the Firm/Owner

Place

Date

\*Additional Documents to be attached with technical bid

(Firm/Company Registration Certificate, GST Registration Certificate, PAN Card, Experience Certificates/WorkOrders, Turnover Statement for the last three financial years, MSME Registration Certificate, if applicable, Details of infrastructure/manpower available, Signed copy of terms and conditions, General Details (Annexure 2)

Digitally signed by  
 Anoj S  
 Date: 03-06-2026  
 13:15:30

**District Programme Manager**  
**Arogyakeralam, Thiruvananthapuram**