



**District Programme Monitoring & Support Unit
Pathanamthitta**

Arogyakeralam, National Health Mission
Near Kerala Bank Mampra Heights First Floor,
Pathanamthitta, Pincode 689645

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Tender Document- Empanelment of Hotel/Restaurant

No. NHM/3776/2026-D1

Dated : 16-10-2026

Competitive sealed tenders are invited for the “Empanelment of reputed Hotel/Restaurant” providing conference hall and boarding facilities in Pathanamthitta district those having 3 star/4 star category facilities for conducting training/ conference and accommodating State/Central officials with complimentary breakfast , buffet lunch & dinner with non vegetarian dishes.

Tender ID	NHM/3776/2026-D1
Tender Issue date	19-10-2026 , 11.00am to 02-11-2026, 3.00 pm
Tender submission last date	03-11-2026, 2.00pm
Opening date	03-11-2026, 3.30pm
Estimated amount for one year	450000/-
Tender fee* (Exemption only for MSME registered firms)	900/-
EMD*(Exemption only for MSME registered firms)	4500/-
Security Deposit 5%	Applicable eligible bidders only

ELIGIBILITY CRITERIA FOR TECHNICAL BID

1. Hotel license and certification
2. FSSAI License (for food safety)
3. Pan Card
4. GST certificate
5. Evidence of experience with government or corporate clients (if any)
6. Minimum room capacity (10 + rooms)
7. Details of amenities (PA system, Wi-Fi, parking, conference rooms,.
8. A 24-hour check-in and check-out system is preferred.
9. The room facilities shall be ensured with below mentioned:-
 1. Complimentary breakfast should be arranged
 2. Accommodation on Single/double/triple occupancy in well-appointed standard accommodation amenities inclusive of facilities like air conditioning

- ning, 24-hour hot water and cold water facility and power supply.
- 3. Complimentary Wi-Fi facility.
- 4. The hotel must have gated security with security guards on 24 hours. The reception must be manned 24 hours.

PAYMENT TERMS AND CONDITIONS

Hotel Expenses in connection with the below mentioned terms and conditions:

- i. Billing will be on actual check-in/check-out basis. No advance payment would be made by NHM Pathanamthitta
- ii. If any items in the rooms are lost or damaged, the cost shall be recovered from the officer occupying the room. The NHM office shall not bear any responsibility in this regard.
- iii. The bills raised by the Hotel shall clearly mention the billing components (basic tariff, taxes etc.) Check-in, Check-out details of guest(s).
- iv. Payment will be made after deduction of TDS and TDS on GST/CGSTS/IGST as applicable.
- v) . Billing to be done to: District Program Manager NHM Pathanamthitta

Submission of Bid

The tender offer should be submitted in sealed envelopes super-scribed with "EOI for empanelment of Hotels for NHM in two bid system , Annexure 1- Technical Bid & Annexure 2 - Financial Bid. The sealed envelopes may be submitted to NHM Office Pathanamthitta before the closing date and time.

Financial Evaluation

Bidders who clear the scrutiny against eligibility criteria, shall be eligible for opening of financial bid. Financial evaluation will be done separately on the basis of quotation submitted

Empanelment

- i. All the empanelled Hotels will be allotted work based on the availability of hotel accommodation,
- ii. type of program, location of hotel etc.
- iii. Agencies shortlisted for empanelment will be required to agree to the terms and conditions laid down by NHM for work allotment.
- iv. The empanelment shall be one year from the date of accepting the terms and conditions by the empanelled agencies. It can be extended through mutual consent for a further period of one year based
- v. on periodic reviews by the institute to assess the performance during the specified duration of empanelment at same rates, terms and conditions and mutual consent of the parties

Annexure 1

**TECHNICAL BID
NATIONAL HEALTH MISSION PATHANMTHITTA
TENDER FORM FOR HOTEL EMAPNELMENT**

Name f the Firm	
Name of the owner Address with phone number	
Hotel License number	
FSSAI License number (for food safety)	
Pan card number	
GST Registration	
Evidence of experience with government or corporate clients (if any)	
Details of amenities (PA system, Wi-Fi, parking, conference rooms	

Note:

Supporting documents to be submitted along with Technical bid. If the document is not submitted, the tender will be rejected during Technical Evaluation.

I hereby agree to provide the Hotels as per the terms and conditions mentioned in this tender by NHM.

Signature
Name & address of the Tenderer

Annexure II

FINANCE BID
NATIONAL HEALTH MISSION PATHANMTHITTA
TENDER FOR HOTEL EMAPNELMENT

1. ROOM PACKAGE

Sl. No	Rooms	3 star Hotel (Excluding GST)	4 star Hotel (Excluding GST)
1	Executive Room Single		
2	Executive Room Double		
3	Deluxe Room Single		
4	Deluxe Room Double		
5	Suite Room Single		
6	Suite Room Double		

Note:

- Complimentary breakfast should be included.
- GST will be calculated separately.
- If an extra bed is provided in the above-mentioned rooms, the applicable rate for the same should be specified.

2. CONFERENCE/MEETING PACKAGE

- a. Minimum 20 pax and upto a maximum 200 person (may be vary) PA system/Wifi/LCD projector/screen /writing board.
- b. Seating shall be arranged in Theatre style/ Round Table as per requirement.
- c. Food and Refreshment: 2 time Tea and Snack

1 Lunch (Buffet) with 2 non-veg with ice cream/fruit salad

or

Non-veg Biriyani/ Fried rice with non veg with ice cream/fruit salad

d. Rate should be quoted as the table below.

Pax	Rate(Excluding Tax)
20 nos-50 nos	
50 nos-100 nos	
100 nos and above	

I hereby agree to provide the Hotel with conference hall as per the terms and conditions mentioned in this tender by NHM.

Signature
Name & address of the Tenderer

Place :

Date

Digitally signed by
Ginu G Thomas
Date: 16-10-2026
13:39:58

Dr.Ginu.G.Thomas
DISTRICT PROGRAMME MANAGER